

AGENDA

JEFFERSON COUNTY BOARD MEETING

Tuesday, April 20, 2010 7:00 p.m.

**Jefferson County Courthouse
320 South Main Street, Room 205
Jefferson, WI 53549**

1. **CALL TO ORDER**
 2. **PLEDGE OF ALLEGIANCE**
 3. **INTRODUCTION OF NEW MEMBERS**
 4. **OATH OF OFFICE** - Judge Randy Koschnick
County Clerk – Roll Call
Members of Board please sign Oath of Office and return to County Clerk
 5. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
 6. **REVIEW OF THE AGENDA**
 7. **APPOINTMENT OF BALLOT CLERKS** County Clerk
 8. **ELECTION OF COUNTY BOARD CHAIRPERSON**
Note: Nominations are made by written ballot – The Clerk will call on nominees in order of supervisory district number to give a brief statement up to three minutes in length.
 9. **ELECTION OF 1ST VICE CHAIRPERSON BY SAME PROCEDURE** (See Item 8 Note)
 10. **ELECTION OF 2ND VICE CHAIRPERSON BY SAME PROCEDURE** (See Item 8 Note)
 11. **ADOPTION OF RULES OF ORDER**
 - a. Ordinance – Board of Supervisors' Rules of Order for 2010-2012 (Page 1-13)
 - b. Any proposed rule changes
 - c. Adopt County Board Rules, as amended if necessary
 12. **PUBLIC COMMENT**
 13. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report (Page 14)
 - b. Appointment – Kathi Cauley to the Community Action Coalition (Page 15)
 - c. Recognition – Retirement – Lawrence Lee
 - d. Recognition – Retirement – Patricia O'Brien-Benka
 - e. Recognition – Retirement – Beatrice Ratzburg
 - f. Letter from Governor Jim Doyle, dated March 23, 2010 regarding Homeland Security Grant (Page 16)
 - g. Letter received on April 15, 2010 regarding CU1619-10 Gary and Mary Telfer (Page 17)
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
14. **PLANNING & ZONING COMMITTEE**
 - a. Report – Approval of Petitions (Page 18)
 - b. Amend Zoning Ordinance (Page 19-22)
 - c. Resolution – Approving the public involvement process for updating the Jefferson County Comprehensive Plan to comply with the Wisconsin Working Lands Initiative (Farmland Preservation Plan Update) (Page 23-26)
 15. **ADMINISTRATION & RULES COMMITTEE**
 - a. Meeting Fees/Mileage Report (Page 27-40)
 - b. Resolution - Designating a Recovery Zone for purposes of the issuance of Recovery Zone Economic Development Bonds and Recovery Zone Facility Bonds (Page 41-45)

16. FAIR PARK COMMITTEE
 - a. Resolution – Approving horse stall bids (Page 46)
17. FINANCE COMMITTEE
 - a. Ordinance – Establishing Child Support Agency fees (Page 47)
 - b. Resolution – Disallowing the claim of Arthur Piepenbrink (Page 48)
 - c. Resolution – Transferring funds to offset additional Human Services deficit for 2009 (Page 49)
18. HIGHWAY COMMITTEE
 - a. Resolution – Authorize purchasing three 2010 tractors/mowers (Page 50)
 - b. Resolution – Authorize purchasing two asphalt rollers (Page 51)
 - c. Resolution – Approving 2010 asphalt pulverizing and milling vendor prices (Page 52-53)
 - d. Resolution – Approving 2010 seal coat oil vendor prices (Page 54)
 - e. Resolution – Approving 2010 Local Road Improvement Program asphalt bids (Page 55)
 - f. Resolution – Approving 2010 pre-mixed asphaltic concrete vendor prices (Page 56)
19. HUMAN RESOURCES COMMITTEE
 - a. Ordinance – Personnel Ordinance amendment to comply with Federal regulations under the Genetic Information Disclosure Act (GINA) (Page 57)
 - b. Resolution – Establishing Clerk of Court's salary for upcoming term (Page 58)
 - c. Resolution – Establishing Coroner's salary for upcoming term (Page 59)
 - d. Resolution – Establishing Sheriff's salary for upcoming term (Page 60)
 - e. Resolution – Designation of HIPAA Security and Privacy Officers (Page 61)
 - f. Resolution – Creating one full-time Public Health Program Manager position and eliminating one vacant full-time Office Manager position (Page 62)
 - g. Resolution - Supporting SB-430 allowing municipal employers to change health care coverage plan providers (Page 63)
20. HUMAN SERVICES BOARD
 - a. Resolution – Proclaiming the month of April 2010 as Child Abuse and Neglect Prevention Month (Page 64)
21. LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE
 - a. Resolution - Proclaiming May 13th as Law Enforcement Day in Jefferson County (Page 65)
22. APPOINTMENTS BY COUNTY ADMINISTRATOR
 - a. John McKenzie to the Board of Health (Page 66)
23. APPOINTMENTS BY COUNTY BOARD
 - a. Linda Ager, Jefferson, WI, to the School Truancy Commission (Page 67)
24. ANNOUNCEMENTS
 - a. The County Board Chairperson will be making Committee member appointments in the near future
25. ADJOURN

NEXT COUNTY BOARD MEETING, May 11, 2010 7:00 P.M. ROOM 205

ORDINANCE NO. 2010-_____

Board of Supervisors' Rules of Order for 2010-2012

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES
HEREBY ORDAIN AS FOLLOWS:

Section 1. The Board of Supervisors' Rules of Order for 2010-2012 are as follows:

**BOARD OF SUPERVISORS
RULES OF ORDER – 2010-2012**

3.01 MEETINGS, QUORUM AND ORDER OF BUSINESS. (1)(a) Regular and special meetings of the Jefferson County Board of Supervisors shall be held and conducted in accordance with the provisions of s. 59.11, Wis. Stats. The Board shall hold an annual meeting on the Tuesday after the second Monday of November in each year for the purpose of transacting business unless otherwise established by rule. Regular meetings of the Board shall be held on the following dates [Amended 08/08/06, Ord. 2006-13; am. 03/11/08, Ord. 2007-34]:

Tuesday, April 20, 2010
Tuesday, May 11, 2010
Tuesday, June 8, 2010
Tuesday, July 13, 2010
Tuesday, August 10, 2010
Monday, September 13, 2010
Tuesday, October 12, 2010
Tuesday, October 26, 2010 (Board Meeting & Budget Public Hearing)
*Tuesday, November 9, 2010
Tuesday, December 14, 2010
Tuesday, February 8, 2011
Tuesday, March 8, 2011

Tuesday, April 19, 2011
Tuesday, May 10, 2011
Tuesday, June 14, 2011
Tuesday, July 12, 2011
Tuesday, August 9, 2011
Tuesday, September 13, 2011
Tuesday, October 11, 2011
Tuesday, October 25, 2011 (Board Meeting & Budget Public Hearing)
*Tuesday, November 15, 2011
Tuesday, December 13, 2011
Tuesday, February 14, 2012
Tuesday, March 13, 2012
Tuesday, April 17, 2012

*Annual Meeting (Required by Statute) [am. 03/09/10, Ord. 2009-24]

(b) In the event of inclement weather, the Chair may cancel a meeting. Any meeting cancelled by the Chair under this section shall be held on the next succeeding Tuesday. [cr. 03/11/08, Ord. 2007-34]

(c) In addition to the methods prescribed by Wisconsin Statute Section 59.11, a Board meeting may be convened by the Board Chair in case of emergency to authorize repairs of county buildings, or take other necessary action to respond to the emergency. [Created 10/14/08, Ord. No. 2008-21]

(2) Board meetings shall commence at 7:00 p.m. unless by majority vote the Board prescribes a different time for convening. [Amended 02/10/04, Ord. 2003-34; amended 02/14/06, Ord. No. 2005-47]

(3) A majority of all members elected to the Board must be present to constitute a quorum for the transaction of business. In the absence of a quorum, those present may order a call of the house to compel the attendance of absent members, or they may take a recess or fix a time to which to adjourn and adjourn.

(4) For the April organizational meeting held in even-numbered years the order of business shall be:

- (a) Call to order and pledge of allegiance.
- (b) Administration of oath of office and roll call by County Clerk.
- (c) Certification of compliance with Open Meeting Law.
- (d) Approval of the agenda.
- (e) Election of Chairperson and Vice Chairpersons.
- (f) Adoption of rules of order.
- (g) Committee elections, if called for by the rules.
- (h) Follow order of business as established for other meetings, except that no annual reports of department heads will be presented at the organizational meeting. [Amended 3/12/02, Ord. 2001-29; amended 02/14/06, Ord. No. 2005-47]

(5) The order of business for all other board meetings shall be as follows:

- (a) Call to order and pledge of allegiance.
 - (b) Roll call by County Clerk.
 - (c) Certification of compliance with Open Meeting Law.
 - (d) Approval of the agenda.
 - (e) Approval of minutes of last meeting.
 - (f) Written communications provided to Board. [am. 03/09/10, Ord. 2009-24]
 - (g) Public comment.
 - (h) Annual reports of department heads.
 - (i) Committee elections.
 - (j) Committee reports, resolutions and ordinances.
 - (k) Unfinished business.
 - (l) Committee and Board appointments.
 - (m) Announcements.
- [Amended 02/14/06, Ord. No. 2005-47]

(6) The Chair may limit the number of persons addressing the Board under Section 3.01(5)(e) to a number determined by the Chair to reasonably represent the views of large groups of persons wishing to address the Board, so as to prevent repetition. The length of time allocated to any person addressing the Board under Section 3.01(5)(e) shall be at the discretion of the Chair, with all public comment confined to a maximum of 15 minutes.

3.02 ORGANIZATION. (1) The Board shall, as provided by s. 59.11, Wis. Stats., organize at the April meeting in even-numbered years by electing a Chairperson, a Vice Chairperson and a Second Vice Chairperson by secret ballot. The Clerk shall preside until the Chairperson has been elected. Nominations shall be made by written ballot. In the event more than two persons are nominated for a position, a primary ballot shall be prepared. Prior to the primary election, or the final election if no primary is required, each nominee shall be provided up to three minutes to address the Board. A person receiving a majority of votes cast on the primary ballot shall be declared elected. Otherwise, the two persons receiving the greatest number of votes for a position on the primary ballot shall be placed on the final ballot. In the event two persons receive the second greatest number of votes, those two persons shall be the subject of a vote for the second position on the final ballot. The Clerk shall prepare a final ballot

for the position. The person receiving the most votes shall be elected to the position. The provisions of section 3.03(11), where applicable, shall apply to this procedure. Persons elected in accordance with this paragraph may be removed by the Board by majority vote. [Amended 03/12/02, Ord. No. 2001-29; am. 06/13/06, Ord. 2006-08; am. 03/11/08, Ord. 2007-35]

(2) The Chairperson shall perform all duties required of the Chairperson until the Board elects a successor. The Chairperson shall preside at meetings when present and shall countersign all ordinances of the Board. The Chairperson shall countersign all county orders, transact all necessary board business with local and county officers, expedite all measures resolved upon by the Board and shall take care that all federal, state and local laws, rules and regulations pertaining to county government are enforced.

(3) In case of the absence or disability of the Chairperson, the Vice Chairperson shall perform the duties of the Chairperson.

(4) In case of the absence of the Chairperson and the Vice Chairperson, the Second Vice Chairperson shall perform the duties of the Chairperson.

(5) In case of the absence of the Chairperson and both Vice Chairpersons for any meeting, the members present shall choose a temporary chairperson.

(6) The County Board Chairperson is authorized and directed to attend meetings and conferences on matters directly related to county government. The County Board Chairperson may direct the Vice Chairperson or some other member of the County Board to attend such meetings and conferences, either in place of the Chairperson or along with the Chairperson. The County Board Chairperson, the Vice Chairpersons and such other board members as may be designated by the Chairperson, shall be entitled to meeting fees or per diem and mileage for attending such meetings and conferences, all subject to the regular rules of the County Board pertaining to meeting fees, per diems, mileage and expenses as currently provided in Ordinance 2001-19, as most recently amended August 8, 2006. The County Board Chair shall be entitled to a meeting fee for meeting with staff or the County Administrator. Board members authorized by the Chairperson to attend meetings and conferences shall notify the County Administrator not less than 72 hours in advance of said meeting or conference in order to permit the County Administrator to give any necessary Open Meeting notices as may be required. No per diems, meeting fees or expenses shall be paid to board members attending meetings who have not been authorized as required in this paragraph. [am. 03/09/10, Ord. 2009-24]

(7) In the event the position of Chairperson is vacant due to removal, resignation or death of the incumbent, the Board shall hold an election to fill the position of Chairperson within sixty (60) days of it becoming vacant. The First Vice Chair, or the Second Vice Chair if there is no First Vice Chair, shall assume all duties of the Chairperson when such position is vacant and shall be paid meeting fees and the monthly salary to which the Chairperson would be entitled until such time as the Board elects a successor. [cr. 03/11/08, Ord. 2007-36]

3.03 BOARD PROCEDURE. (1) Robert's Revised Rules of Order shall govern the proceedings of the County Board of Supervisors in all cases in which they are not inconsistent with these rules or the laws of the State of Wisconsin.

(2) Upon being recognized, a member shall rise in place, and using the microphone, address the Chairperson, and shall not be interrupted except by a call to order. If called to order by the Chairperson the member shall be seated and shall not proceed without permission of the Chairperson.

(3) No member shall speak more than twice on any question until all members who desire to speak have been heard and then not without first obtaining leave of the Chairperson. In speaking, a member shall confine comments to the question under consideration and shall avoid all personalities.

(4) No member present at the initial roll call shall thereafter fail to attend the balance of a board meeting without first obtaining permission of the Chairperson and notifying the Clerk. A member with a conflict of interest shall advise the Clerk and the Chair of the conflict prior to discussion of or voting on the item to which the conflict of interest pertains. Thereafter, such member shall not participate in the discussion or vote thereon. The minutes shall

reflect the member's statement and the fact that the member has abstained from discussion and voting on the item in question.

(5) All questions decided by a voice vote shall be put in this form: Those who are in favor say, "Aye", and those who are opposed say, "No". In doubtful cases the Chairperson or any member may call for a roll call vote.

(6) Upon the request of any member of the County Board a roll call vote shall be ordered on any question before the Board. A roll call vote shall be required on all matters involving the expenditure of money and in accordance with s. 65.90(5), Wis. Stats., budget alterations shall require a two-thirds vote of the entire membership of the Board.

(7) On a roll call vote every member present shall vote except a member who has abstained in accordance with the procedures set forth above. Members have the right to change their votes up to the time the vote is announced by the Clerk. The Clerk shall give notice before locking in the votes on the voting machine.

(8) All resolutions, ordinances, petitions and reports presented to the Board shall be in writing, sponsored by a board member or committee and filed in the office of the County Administrator not later than noon on the Wednesday preceding a board meeting. Each resolution submitted for consideration shall have a fiscal note. Motions to reconsider may be brought at the next succeeding meeting only if notice of the motion is filed in the office of the County Administrator not later than noon on the Wednesday preceding the board meeting. Proposed ordinances shall be reviewed by the Corporation Counsel for proper form and legality before being submitted to the Board. Resolutions and ordinances not introduced by a committee shall be referred to an appropriate committee by the Chairperson. A resolution or ordinance referred to a committee pursuant to this paragraph may be placed on the County Board agenda for further action upon the written request of five (5) County Board members which shall be submitted to the Chairperson not sooner than sixty (60) days after referral of the item to the committee. Such items shall then be placed on the next regular County Board agenda subject to any statutory requirements or other limitations. [Amended 06/10/03, Ord. No. 2003-03]

The sponsor of a major new resolution or ordinance or major revision of an existing resolution or ordinance shall prepare a written report or memorandum explaining the significant features of the proposed legislation, including the contemplated changes. Such written report or memorandum shall be mailed to board members as part of the agenda, but unless specifically ordered by the Board such reports or memoranda shall not be printed in the board proceedings.

(9) Any person having a matter of business requiring the attention of the County Board may present such matter to the Board by delivering a written communication to the County Clerk, County Board Chairperson or County Administrator by noon on the Wednesday preceding the next County Board meeting. The County Board Chairperson may, at his/her discretion, allow persons to be placed on the agenda to address the Board. Communications not presented personally to the Board shall be preserved by the County Clerk and shall be presented to the County Board as a communication at the next regular board meeting. Communications may be referred to an appropriate committee for study and attention. If feasible, such committee shall arrange to meet with the author of the communication. Such committee shall thereafter report back to the County Board in the usual manner and shall recommend what action, if any, should be taken by the County Board with reference to such communication. The Clerk shall acknowledge receipt of communications by return mail.

Any person wishing to express an opinion on a matter of business coming before the Board shall be encouraged to communicate orally or in writing with a board supervisor to make the person's position known prior to the board meeting. Orderly administration of board business does not permit the appearance of non-board members at County Board meetings to debate controversial matters before the Board. On matters concerning a large number of people board committees shall conduct public hearings to give interested persons an opportunity to be heard. The County Board may, on rare occasions, sit as a committee of the whole to enable interested persons to appear and be heard on matters of business.

(10) Any board member may ask for the privilege of the floor for a non-board member to address the Board and if no supervisor objects the Chairperson shall grant the privilege to such non-board member. If a member objects any board member may move that the privilege of the floor be granted and any member may second such motion. If

the motion is adopted by a majority vote the Chairperson shall grant the privilege of the floor to the non-board member. Board members shall be discouraged from requesting the privilege of the floor for a non-board member when, as an alternative, such person could be referred to a board committee. The time allocated to non-board members shall not exceed ten minutes. This procedure shall not apply to non-board members scheduled to appear as part of the regular written agenda.

(11) Whenever it is necessary for the Board to elect members of a committee the following procedure shall be followed:

(a) Nominations shall be made and shall be prominently printed on a blackboard in plain view.

(b) The County Clerk shall immediately prepare written ballots with the names of candidates in alphabetical order.

(c) When ballots have been prepared the Clerk shall call the roll and one ballot shall be delivered to each board member present.

(d) The County Clerk shall appoint three election tellers who shall assist the County Clerk in the tabulation of results. [am. 03/09/10, Ord. 2009-24]

(e) County Board members will then vote for as many candidates as there are vacancies to be filled and each County Board member's ballot shall be signed.

(f) Candidates receiving a majority vote of the number of County Board members present shall be declared elected. Should no one receive a majority vote the person receiving the lowest number of votes shall be dropped from the ballot. The Clerk shall again call the roll and one ballot shall be delivered to each board member present, repeating if necessary, until all vacancies are filled. In case of a tie vote, the successful candidate shall be determined by lot. If the number of candidates receiving a majority vote of County Board members present exceeds the number of positions to be filled, any person not receiving a majority vote shall be dropped from the ballot. The Clerk shall again call the roll with only those receiving a majority vote remaining on the ballot. The person receiving the lowest number of votes shall be dropped from the ballot each succeeding ballot until the number of candidates receiving a majority vote equals the number of positions to be filled.

(g) If a ballot has been improperly marked it shall be discarded and the remaining ballots shall be counted; provided, however, a ballot marked with less than the maximum number of votes shall be counted if the intent of the voter can be ascertained.

(12) Annual reports will be received and placed on file and not printed in the minutes unless the Board otherwise directs. [Amended 06/19/01, Ord. No. 2001-07]

3.04 DUTIES OF OFFICIALS. (1) The County Administrator shall receive proposed resolutions, ordinances, reports and petitions and shall prepare a written agenda of all matters which are to be brought before the Board. The County Administrator shall attend board meetings and shall assist the Board whenever possible. The County Administrator may present matters to the board for consideration.

(2) The County Clerk, upon request, and the County Treasurer shall prepare and present to the County Board a complete monthly financial statement and shall keep the Board informed of the County's financial condition, including the investment of surplus funds. The County Clerk shall attend board meetings and shall perform administrative duties related to the Board.

(3) The Corporation Counsel shall attend board meetings and shall serve as parliamentarian and legal advisor to the Board.

3.05 STANDING COMMITTEES. (1) Standing committees of the Board shall be appointed for two-year terms by the Chairperson of the Board after his/her election and prior to June 1 in even-numbered years, unless a different date for appointment is specifically prescribed. When necessary for the orderly transaction of business prior

to the formal appointment of new committees, the Chairperson may appoint temporary committees and committee chairpersons to address pending items assigned to a standing committee. The temporary committee may act until the earlier of June 1 or the date the Chair files permanent appointments with the Clerk. The Chairperson shall file a list of the committee appointments with the County Clerk and the County Administrator. Any mid-term committee appointments by the Chairperson shall be filed with the Clerk who shall present them to the Board as a communication at the next regular County Board meeting. The Chairperson shall be an ex officio member of all standing committees, and shall be allowed to vote in order to break a tie, and shall be counted as a member if necessary to create a quorum at the committee's meeting, and shall also be allowed to vote in that case. When an issue arises at a County Board meeting or administratively that is not clearly assigned to a standing committee by the Board Rules or a prior resolution, the Board Chair shall designate the committee to which the issue shall be assigned. [Amended 03/09/04, Ord. No. 2003-35; amended 06/08/04, Ord. No. 2004-10; amended 12/13/05, Ord. No. 2005-31; amended 07/11/06, Ord. 2006-07; am. 07/10/07, Ord. No. 2007-16]

(2) Standing committees of the Board and duties shall be as follows:

(a) ADMINISTRATION & RULES COMMITTEE - Five members: County Board Chair, First and Second Vice Chair and two other members. This Committee shall supervise the office of the County Administrator and shall handle matters pertaining to said office. Committee proposals and recommendations shall be subject to approval of the County Board. This Committee shall also meet with circuit court judges as called, to discuss common goals and concerns within the Jefferson County Circuit Court system. The Committee shall work with the courts to implement such goals. This Committee shall also meet with the Clerk of Courts, the Register of Deeds and Corporation Counsel with regard to matters pertaining to said offices. [Amended 03/12/02, Ord. No. 2001-30; am. 07/10/07, Ord. No. 2007-11; am. 03/11/08, Ord. 2007-37]

Matters pertaining to proposed state legislation, county board rules and county board minutes shall be handled by the Committee. During the last three months of its term, the Committee shall draw specifications, solicit bids, and file a recommendation with the County Board in March of even-numbered years concerning which newspaper in the County shall be the official newspaper and printer for the two-year term of the new County Board. The Committee, on behalf of the Board, shall be authorized to approve the minutes from each March meeting and any other meeting when the County Board does not meet in sufficient time to approve the minutes for publication as required by Section 59.14(2), Stats. [cr. 07/10/07, Ord. No. 2007-11]

The Board Chair and one committee member shall serve as Jefferson County's representatives to the Inter-County Coordinating Committee. The Board Chair, a committee member and the County Administrator shall be Jefferson County's representatives on the Inter-County Data Processing Commission. [Amended 03/14/06, Ord. No. 2005-48a]

(b) FAIR PARK COMMITTEE - Five members. The Fair Park Committee shall recommend Fair Park policies to the County Board and provide the Fair Park Director with guidance and assistance, as requested, in the operation of Jefferson County Fair Park. The Fair Park Committee may establish policies relating to the operation of the County Fair not requiring Board action and is authorized to contract for entertainment, sponsorships valued up to \$50,000 and to lease space to exhibitors for up to 15 days without further approval from the Board. The Fair Park Director may approve the entertainment contracts when the necessity for approval arises between scheduled Committee meetings. All approvals by the Director shall be reported to the Committee. In addition, the Fair Park Director may contract for sponsorships up to \$20,000 and enter leases for property storage that exceed 15 days. Sponsorships valued between \$20,000 and \$50,000 may be approved by the Committee. Sponsorships affecting other county departments shall be approved by the Board regardless of the amount of the contract. For events which are new to the Jefferson County Fair Park, the Fair Park Director shall consult with the County Administrator before the Committee or Director enters into a contract or lease. All contracts shall be submitted to the Corporation Counsel for approval before execution. The Director shall be responsible for the maintenance of the Fair Park buildings and grounds, and may propose plans for capital improvement and operational budgeting for review by the Committee and consideration by the Board. The Committee shall establish fees as part of the next year's budget and the Director may set unanticipated fees during the year and report such fees to the Committee. The Director may deviate from the established fee structure when it is advantageous to the operation of the Park, and shall report such arrangements to the Committee. [Amended 04/18/06, Ord. No. 2006-01; am. 05/08/07, Ord. 2007-06; am. 11/13/07, Ord. No. 2007-23; am. 01/13/09, Ord. 2008-26]

(c) FINANCE COMMITTEE - Five members. County Board Chair, a Vice Chair designated by County Board Chair, and three other members. This Committee shall receive the proposed county budget from the County Administrator and shall conduct hearings necessary in the review of the proposed budget. The County Administrator and staff shall meet with the Committee and shall assist in the preparation of the budget. [Amended 05/11/04, Ord. No. 2004-04; am. 03/09/10, Ord. 2009-24]

The Committee shall meet on matters of budget control and shall make necessary permitted transfers as authorized by the provisions of s. 65.90(5)(b), Stats. The Committee shall propose necessary budget transfers and amendments requiring County Board action. [Amended 03/14/06, Ord. No. 2005-48d]

The Committee shall recommend to the Board the departments to be audited, the auditors to be employed, and shall report to the Board the results of such audits. A subcommittee consisting of any three Finance Committee members (of which two shall constitute a quorum) shall meet each month to audit and approve for payment proper vouchers, expenditures and claims against the County, except vouchers, expenditures and claims pertaining to the Highway Department, Human Services Department, Countryside Home and Veterans Service Commission. The Committee shall supervise the collection of delinquent taxes and is authorized to sell foreclosed properties in accordance with Resolution No. 2002-16. This Committee shall be responsible for the sale of county-owned land other than that obtained through tax foreclosure, and shall present contracts for sale of such land to the Board for approval. [Amended 08/13/02, Ord. No. 2002-16; amended 03/14/06, Ord. No. 2005-48d, effective 04/18/06; am. 03/11/08, Ord. 2007-39]

The Committee shall supervise the County's contracts with the Jefferson County land preservation groups. [Amended 04/16/02, Ord. No. 2002-05; amended 03/14/06, Ord. No. 2005-48d]

The Committee shall, together with the County Administrator and Corporation Counsel if bids are taken, recommend to the County Board the types and amounts of insurance to be carried and also the insurance carrier to whom such insurance shall be awarded. The Committee shall be authorized to renew insurance contracts without bidding same, when it finds renewal is in the best interest of Jefferson County.

The Committee shall work with the County Treasurer and County Clerk in handling business matters and in solving problems related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary.

The Committee shall have the authority granted to the former Audit Committee, pursuant to Resolution No. 83-98, to resolve claims against the County in amounts up to \$10,000. [Created 04/16/02, Ord. No. 2002-04]

(d) HIGHWAY COMMITTEE - The Highway Committee shall consist of five members of the County Board. Members of the Highway Committee shall be eligible for appointment to any other standing committee, board or commission. The Highway Committee shall have the powers and duties set forth in s. 83.015, Wis. Stats. [Created 04/16/02, Ordinance No. 2002-03]

A subcommittee consisting of any three Highway Committee members (of which two shall constitute a quorum) may meet each month in lieu of a full committee meeting to audit and approve for payment of proper vouchers and expenditures. [cr. 04/15/08, Ord. 2008-04]

(e) HUMAN RESOURCES COMMITTEE - Five members. The Human Resources Committee shall assist in the administration of the Personnel and Salary Ordinance. The Committee shall hear grievances unless other provisions are made by union contracts or the Civil Service Ordinance. The Committee may review job descriptions and evaluate the allocation of positions to the various departments. This Committee shall also review the statutory requirements and make recommendations to the Board concerning benefits, pay classifications and employment law policies, as well as make recommendations to the County Board concerning union negotiations. [Amended 03/12/02, Ord. No. 2001-34; amended 05/14/02, Ord. No. 2002-07; amended 03/14/06, Ord. No. 2005-48e; am. 03/11/08, Ord. 2007-40]

(f) INFRASTRUCTURE COMMITTEE - Five members. The Infrastructure Committee shall supervise and control all construction, remodeling and repair of all county buildings and shall have authority to approve the use of county buildings by organizations not connected with county government. The Committee shall review all proposed leases, except those leases which by rule are the responsibility of a different committee, and recommend same to the County Board for final approval. [am. 03/11/08, Ord. 2007-38]

Invoices covering construction and remodeling shall be approved by the department head or designee of the department involved. The Committee shall review all payments made at its next meeting and determine a proper course of action when an invoice is disputed. [am. 08-12-08, Ord. 2008-17]

When the County Board has authorized construction of, additions to or remodeling of a county building, the Committee shall solicit proposals from various architects, and recommend to the County Board which architect shall be hired for the project. The Committee may, in its discretion, recommend that the County proceed without an architect. The Committee is not required to recommend an architect based solely on monetary considerations, but shall also consider an architect's previous work for the County and others.

The Committee shall review issues related to Management Information Systems. [Amended 03/14/06, Ord. No. 2005-48b; am. 08-12-08, Ord. 2008-17]

(g) LAND & WATER CONSERVATION COMMITTEE - Five members. Not less than three members of the County Board, including at least two members of the University Extension Education Committee, appointed by the Board Chairperson and confirmed by the Board, and the Chairperson of the FSA (Farm Service Agency) (or his/her designee) shall serve as the Land & Water Conservation Committee and shall have the powers and duties as set forth in Chapter 92, Wisconsin Statutes. [Amended 03/12/02, Ord. No. 2001-33; am. 09/08/08, Ord. 2008-19]

This Committee shall also manage, supervise and be responsible for the Countryside Farm and other county farmland not held for future parks development. Leases of the farmland shall be approved by the County Board. [Amended 03/14/06, Ord. No. 2005-53; am. 03/11/08, Ord. 2007-41]

(h) LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE - Five members. This Committee shall consist of five members and shall have jurisdiction over issues affecting the Jefferson County Sheriff's Department. This Committee shall handle grievances arising under the Sheriff's Department labor contract other than those involving suspension, demotion or discharge mentioned in Wisconsin Statute 59.26(8)(b). This Committee is also responsible for all matters pertaining to Emergency Management and in accordance with s. 166.03(4), Wis. Stats., the County Board Chairperson shall designate a member of the Committee to act as chairperson when this Committee is convened as an Emergency Management Committee. [Amended 02/08/05, Ord. No. 2004-31; amended 03/14/06, Ord. No. 2005-48g]

This Committee shall work with the District Attorney and Coroner in handling business matters and in solving problems related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [am. 03/11/08, Ord. 2007-37]

(i) PARKS COMMITTEE - Five members. The Committee shall set park policy and help guide the department in its efforts to meet their agreed upon mission as identified in the Jefferson County Parks, Recreation and Open Space Plan. [Amended 06/08/04, Ordinance No. 2004-05; amended 03/14/06, Ord. No. 2005-48i, 04/18/06; renumbered 07/10/07, Ord. No. 2007-11]

(j) PLANNING AND ZONING COMMITTEE - Five members, at least three of whom reside in unincorporated areas of the County. This Committee shall have the powers and duties set forth in s. 59.69(2)&(3) and s. 59.70(1), s. 285.73, and such powers and duties as may be set forth in the statutes and county ordinances not specifically delegated to the Zoning Board of Adjustment. Among other things, the Committee shall handle applications for conditional use permits and all proposed amendments to the county Zoning, Shoreland, Subdivision and Private Sewage System Ordinances and shall conduct all public hearings required in connection with such amendments or conditional uses. The Committee shall also be responsible for the preparation of a county land use plan including surveys and studies of land use, population and population density, economy, soil characteristics, forest cover, wetland and floodplain conditions and other human and natural features of the County and shall conduct such

hearings as may be required in connection with such county planning. The Committee may adopt such rules and regulations governing its procedure as it considers necessary and advisable all according to the provisions of s. 59.69(2), Wis. Stats. [Amended 03/14/06, Ord. No. 2005-48l, effective 04/18/06; renumbered 07/10/07, Ord. No. 2007-11]

The Planning and Zoning Committee shall work with the Land Information, Planning and Zoning Department, and the County Surveyor in handling matters related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [Amended 03/09/04, Ord. No. 2003-38; am. 03/11/08, Ord. 2007-37]

(k) SOLID WASTE & AIR QUALITY COMMITTEE - Five members. This Committee shall address the County's solid waste needs by operating hazardous waste removal programs, overseeing the County's interest in landfill siting processes, promoting recycling and related waste reduction efforts and engaging in planning and educational efforts for future solid waste needs. In addition, the Committee will maintain awareness and educate the public about air quality concerns in the County. [Amended 07/09/02, Ord. No. 2002-09; amended 11/09/04, Ord. No. 2004-20; amended 03/14/06, Ord. No. 2005-48j, effective 04/18/06; renumbered 07/10/07, Ord. No. 2007-11]

(l) UNIVERSITY EXTENSION EDUCATION COMMITTEE - Five members. This Committee shall have the powers and duties as set forth in Section 59.56(3), Wisconsin Statutes. [Created 03/12/02, Ordinance No. 2001-36; renumbered 07/10/07, Ord. No. 2007-11]

3.06 BOARDS, COMMISSIONS, COMMITTEES AND OTHER BODIES (1) The following boards, commissions, committees and other bodies created by the County or to which the County has a right to appoint representatives, shall be elected or appointed in the manner provided by law, ordinance or rule: [Amended 03/14/06, Ord. No. 2005-49a]

(a) BLUE SPRING LAKE MANAGEMENT DISTRICT – One member. [Created 03/14/06, Ord. No. 2005-49b, effective 04/18/06]

(b) COUNTRYSIDE HOME BOARD OF TRUSTEES – In accordance with s. 46.18, Wis. Stats., the Board of Trustees shall consist of five members, appointed by the County Administrator, who shall serve staggered three-year terms beginning on the first Monday in January. A minimum of three shall be members of the County Board at the time of appointment, and their appointment shall cease if not re-elected to the County Board. The Trustees shall elect a chairperson, and the Administrator of the Home shall be ex officio secretary. The Trustees shall audit all claims incurred on behalf of said Home and shall perform all the duties set forth in s. 46.18, Wis. Stats. (Amended 11/08/01, Ord. 2001-18)

(c) COUNTY BOARD OF HEALTH - The County Board of Health shall consist of five members, appointed by the County Administrator, who shall serve three-year staggered terms. Initial terms shall be one, two and three years. Appointments shall be made on the second Tuesday in May. Two members shall be members of the County Board when appointed and their appointment shall cease if not re-elected to the County Board. Non-Board members shall be persons who have a demonstrated interest or competence in public health and a good faith effort shall be made to appoint a physician and a nurse. Such appointments shall be subject to confirmation by the County Board of Supervisors. The County Board of Health shall meet quarterly as required by Wisconsin Statute 251.04(5) and additionally on the call of the Board of Health Chairperson. The County Board of Health shall have the powers and duties established in Wis. Stat. 251.04. [Amended 03/14/06, Ord. No. 2005-49c; am. 03/09/10, Ord. 2009-24]

(d) ECONOMIC DEVELOPMENT CONSORTIUM – In lieu of having an Economic Development Committee, any of the three County Board members appointed to the Jefferson County Economic Development Consortium board in accordance with Resolution No. 2003-28 may present items recommended by the Consortium to the Jefferson County Board for its consideration. [Created 03/14/06, Ord. No. 2005-49d]

(e) FARMLAND CONSERVATION EASEMENT COMMISSION - Five members serving staggered three-year terms, three supervisors and two members of the public, appointed by the Board Chair. The Commission will recommend policies for acquiring conservation easements; review applications to grant such easements and recommend action thereon to the County Board when appropriate. [cr. 04/14/08, Ord. 2008-01]

(f) HISTORIC SITES PRESERVATION COMMISSION – Seven members, serving staggered three-year terms, appointed by the County Administrator. The Commission shall have the power, subject to the provisions and criteria of Ordinance No. 2007-48, to recommend designation of historic structures, historic sites and historic districts within the unincorporated areas of the County. [cr. 04/15/08, Ord. 2008-02]

(g) HOME CONSORTIUM BOARD – Three county representatives pursuant to intergovernmental agreement (Resolution No. 2000-21). [Created 03/14/06, Ord. No. 2005-54; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(h) HUMAN SERVICES BOARD - Seven members. This is the governing and policymaking board of directors of the Human Services Department. Four members shall be members of the Board of Supervisors at the time of appointment and throughout their respective terms. Three members shall be consumers of service or citizens at large. No public or private provider of services may be appointed to the Board. Appointees shall serve staggered three-year terms. The Human Services Board shall elect a chairperson and vice chairperson who must be selected from the four members who are supervisors. Elections shall be held after the County Board organizational meeting in April of even-numbered years. The Human Services Board shall possess all the powers and duties prescribed by s. 46.23(5m), Wis. Stats. Pursuant to s. 46.23(5m)(a), the Human Services Board shall appoint an Aging and Disability Resource Center Advisory Committee which shall also be assigned the duties established by Resolution No. 42 adopted June 12, 1979, for the Advisory Committee on Aging. Pursuant to s. 46.23(5m)(a), the Human Services Board shall appoint the Nutrition Project Council, number and terms of appointees to be determined by the Human Services Board. Such appointments shall be subject to confirmation by the County Board. The Human Services Board may create a subcommittee known as the Human Services Personnel & Finance Committee, members of which shall be eligible for meeting fees and mileage. [Amended 03/09/04, Ord. No. 2003-39; am. 03/11/08, Ord. 2007-49; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(i) JEFFERSON COUNTY LIBRARY BOARD - Seven members, appointed by the County Administrator, serving staggered three-year terms, including at least one school administrator of a school district located in whole or in part in the County, or that school district administrator's designee, and one or two county board supervisors, representatives of existing library boards and persons residing in municipalities not served by libraries. A county board member's appointment shall cease if the county board member's term on the County Board ends. [Amended 05/11/04, Ordinance No. 2004-06; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(j) LAKE RIPLEY MANAGEMENT DISTRICT – One member. [Created 03/14/06, Ord. No. 2005-49g, effective 04/18/06; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(k) LOCAL EMERGENCY PLANNING COMMITTEE – Thirteen members appointed in accordance with s. 59.54(8), Stats., and applicable federal law. [am. 03/09/10, Ord. 2009-24]

(l) MID WISCONSIN FEDERATED LIBRARY SYSTEM BOARD – Seven members. Pursuant to s. 43.19, Wis. Stats., the County Administrator shall appoint one county board member and six representatives of the library boards governing public libraries of participating municipalities, who shall serve staggered three-year terms. The county board member's appointment shall cease if the county board member's term on the County Board ends. The Board shall have the powers granted to a library board under s. 43.58 to 43.62, Wis. Stats. [Amended 05/11/04, Ordinance No. 2004-07; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02; renumbered 03/09/10, Ord. 2009-24]

(m) SHERIFF'S CIVIL SERVICE COMMISSION - In accordance with s. 59.26(8), Stats., the Sheriff's Civil Service Commission shall consist of five members serving staggered terms of five years. Members of the County Board shall not be eligible to serve on the Civil Service Commission. The Civil Service Commission shall have the powers and duties set forth in s. 59.26, Stats. [renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(n) TRAFFIC SAFETY COMMISSION – In accordance with s. 83.013, Stats., the Traffic Safety Commission shall consist of twelve members appointed by the County Administrator. [Created 03/14/06, Ordinance No. 2005-54; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02; am. 03/09/10, Ord. 2009-24]

(o) **VETERANS SERVICE COMMISSION** - In accordance with s. 45.12, the Veterans Service Commission shall consist of five members appointed by the County Administrator for staggered three-year terms. Each member shall be a veteran and the commission shall perform the duties set forth in Chapter 45, Wis. Stats. [renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02; am. 08-12-08, Ord. 2008-16]

(p) **ZONING BOARD OF ADJUSTMENT** - In accordance with s. 59.694, the Zoning Board of Adjustment shall consist of three members serving staggered terms of three years. The Zoning Board of Adjustment shall be comprised of non-county board members residing in the unincorporated areas of the County. The Board of Adjustment shall have the powers and duties set forth in s. 59.694, Wis. Stats. The Board of Adjustment shall also hear appeals from determinations of noncompliance with Farmland Preservation Plans which have been made by the Land Conservation Committee. Two alternate members of the Board of Adjustment shall be appointed. Annually by July 1, one of the alternate members shall be designated by the County Administrator as the first alternate and the other as the second alternate. [Amended 03/14/06, Ord. No. 2005-49h; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02; am. 03/09/10, Ord. 2009-24]

3.07 RULES OF COMMITTEES, BOARDS AND COMMISSIONS. (1) The committee, board or commission shall select its chair, except where committee organization is otherwise governed by law. A Chair may be removed by majority vote of the committee, board or commission. [am. 03/11/08, Ord. 2007-43]

(2) A majority of the members of any committee shall constitute a quorum for the transaction of business. The County Board Chairperson may appoint an additional member to a committee on a temporary basis upon notice from a committee member that he/she will be unable to attend committee meetings for an extended period due to illness. Such temporary appointment shall terminate when the original committee member is once again available for meetings.

(3) Each committee, board and commission shall select a secretary to keep and preserve the minutes of committee meetings and attendance in a minute book to be furnished by the County Administrator's office. The secretary may request the assistance of the County Administrator, County Clerk, or county employees in keeping minutes or other clerical functions. The secretary shall sign minutes and, whenever feasible, shall keep the original minute book in the County Administrator's office.

(4) The County Administrator shall prepare a schedule of regular committee meeting dates and shall be responsible for the assignment of an appropriate room for committee meetings and for the posting of proper notices. Each committee chairperson shall give proper notice to the County Administrator of all meetings of his committee a minimum of 72 hours prior to the meeting unless it is an emergency. The County Administrator shall give public notice of all committee and board meetings at least 24 hours prior to the commencement of such meeting, unless for good cause such notice is impossible or impractical, in which case shorter notice may be given, but in no case may notice be provided less than two hours in advance of the meeting.

(5) Members of committees, boards and commissions shall be authorized to receive compensation for attending meetings up to 120 days in any year. There shall be no limit on the number of meetings attended by the County Board Chairperson.

(6) No committee, commission or board may meet more than 30 times in any calendar year, except the Finance Committee which may not meet more than 40 times per year, exclusive of public hearings and attending conventions. Committees, commissions or boards may hold additional emergency meetings on call of their chairpersons and with prior approval of the County Board Chairperson. [Amended 02/12/02, Ord. No. 2001-27; amended 12/13/05, Ord. No. 2005-32]

(7) Except as provided herein, the members of all boards, commissions and committees shall receive the same per diem, meeting fees, mileage and reimbursed expenses as standing committees of the Board as currently provided in Ordinance 2001-19, as most recently amended on August 8, 2006. This shall include county representatives on lake district boards, consortiums or other bodies where appointments are made by the County Administrator, Board Chair or Board pursuant to law or intergovernmental agreements. With the exception of members of the Human Services Board, members of groups created under Chapter 46 of the Wisconsin Statutes shall be entitled to mileage as paid to standing committees of the County Board. Members of the Historic Sites Preservation Commission shall not be

eligible for meeting fees, mileage or other expense reimbursement. Members of the Traffic Safety Commission who are receiving pay from a governmental entity during such meeting shall not be entitled to a meeting fee or mileage for such Traffic Safety Commission meeting. [Amended 03/09/04, Ord. No. 2003-40; amended 06/08/04, Ord. No. 2004-08; am. 04/15/08, Ord. 2008-03; am. 03/09/10, Ord. 2009-24]

(8) Committees meeting with another committee on a particular subject of mutual interest shall retain their independent identity. Each committee shall vote separately, and maintain its own minutes. The Board Chair shall chair the meeting or designate a temporary chair for such purpose, who shall preside over both committees when meeting on the subject of mutual interest. For voting purposes, the Board Chair or temporary chair shall vote as a member of either or both committees of which the Board Chair or temporary chair is a regular member. The Board Chair also may vote in accordance with Section 3.05. [Created 12/13/05, Ord. No. 2005-33]

3.08 OPEN MEETINGS. (1) The Board of Supervisors, committees, boards and commissions shall comply with the Open Meeting Law as specified in s. 19.81 of the Wisconsin Statutes.

(2) It is declared to be the policy of the County of Jefferson that the public is entitled to the fullest and most complete information regarding the affairs of county government as is compatible with the conduct of county affairs and the transaction of county business. All meetings of the Board of Supervisors, committees, boards and commissions shall be held in public buildings or any place reasonably accessible to members of the public and shall be "open sessions" as provided by s. 19.83, Wis. Stats., except as hereinafter provided.

(3) The Board of Supervisors, or any committee, board or commission, upon motion duly made and carried, may convene in closed session for the reasons provided in this section. The motion shall be carried by a majority vote in such manner that the vote of each member is ascertained and recorded in the minutes. No motion to convene in closed session may be adopted unless the chief presiding officer announces to those present at the meeting at which such motion is made, the nature of the business to be considered at such closed session, and the specific statutory exemption under s. 19.85(1) by which such closed session is claimed to be authorized. Such announcement shall become part of the record of the meeting. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session. A closed session may be held for any of the following purposes:

- (a) Deliberating after any judicial or quasi-judicial trial or hearing;
- (b) Considering dismissal, demotion, licensing or discipline of any county employee, unless an open session is requested by the person charged or otherwise under discussion;
- (c) Considering employment, promotion, compensation or performance valuation data of any county employee;
- (d) Considering strategy for crime detection or prevention;
- (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session;
- (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to;
- (g) Conferring with county legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation;
- (h) Consideration of requests for confidential written advice from the Ethics Code Administrator.

(4) Neither the County Board or any committee, board or commission may convene in closed session and, thereafter, reconvene in open session within 12 hours after completion of the closed session unless public notice of such subsequent open session was given at the same time and in the same manner as the public notice of the meeting

convened prior to the closed session. Notices of meetings shall be given as provided by law and, whenever feasible, the County Administrator shall post notices of meetings in the lobby of the Courthouse.

(5) The election of County Board Chairperson and County Board Vice Chairpersons shall be by secret ballot. No other secret ballot may be utilized to determine any election or other decision of county government.

(6) No member of the County Board shall be excluded from any closed session of the County Board or any standing committee of the Board; however, no person attending a closed session shall divulge any information pertaining to such closed session without specific authorization to do so.

(7) The minutes, records, proceedings and papers of a closed session shall be privileged and shall not be made available to the public unless authorized by the County Board, committee, board or commission involved until such time as the purpose necessitating such closed session no longer exists.

3.09 AMENDMENTS TO RULES. Amendments to these rules of order may be made by a two-thirds vote of the members attending the board meeting. Proposed amendments shall be introduced at a session of the Board and laid over until the next regular session before action is taken. The rule pertaining to amendments may be suspended only upon unanimous consent of the board members attending such meeting. Notwithstanding the foregoing, s. 3.01(1) & (2) may be amended upon majority vote at any regular meeting without necessity of laying such amendment over until the next regular session or suspension of the rules. Notwithstanding the foregoing, any section hereof may be amended at the County Board's organizational meeting upon majority vote without necessity of laying such amendment over until the next regular session or suspension of the rules. For purposes of the organizational meeting, prior rules of the Board shall be considered to be in effect, insofar as applicable, for the purposes of conducting the organizational meeting.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Requested by
Administration & Rules Committee

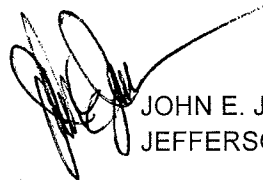
04-20-10

Philip C. Ristow: 04-12-10

Item 13a

GENERAL FINANCIAL CONDITION JEFFERSON COUNTY WISCONSIN April 1, 2010

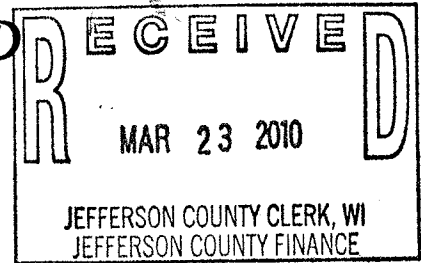
| | | |
|---|----|---------------------|
| Available Cash on Hand | | |
| March 1, 2010 | \$ | 1,675,957.55 |
| March Receipts | \$ | <u>5,297,637.82</u> |
| Total Cash | \$ | 6,973,595.37 |
| Disbursements | | |
| General - March 2010 | \$ | 3,856,417.46 |
| Payroll - March 2010 | \$ | <u>1,469,866.76</u> |
| Total Disbursements | \$ | <u>5,326,284.22</u> |
| Total Available Cash | \$ | 1,647,311.15 |
| Cash on Hand (in bank) April 1, 2010 | \$ | 2,096,621.72 |
| Less Outstanding Checks | \$ | <u>449,310.57</u> |
| Total Available Cash | \$ | 1,647,311.15 |
| AIM Government & Agency Portfolio | \$ | 3,989,202.28 |
| Local Government Investment Pool - General | \$ | 18,127,511.67 |
| Institutional Capital Management | \$ | 12,070,482.37 |
| Local Government Investment Pool -Clerk of Courts | \$ | 160,445.80 |
| Local Government Investment Pool -Farmland Preservation | \$ | 251,287.70 |
| Local Government Investment Pool -Parks/Liddle | \$ | <u>203,940.91</u> |
| | \$ | 34,802,870.73 |
| 2010 Interest - Super N.O.W. Account | \$ | 1,928.77 |
| 2010 Interest - L.G.I.P. - General Funds | \$ | 6,560.55 |
| 2010 Interest - ICM | \$ | 63,111.73 |
| 2010 Interest - AIM | \$ | 215.30 |
| 2010 Interest - L.G.I.P. - Parks /Carol Liddle Fund | \$ | 98.69 |
| 2010 Interest - L.G.I.P. - Farmland Preservation | \$ | 123.75 |
| 2010 Interest - L.G.I.P. - Clerk of Courts | \$ | <u>77.63</u> |
| Total 2009 Interest | \$ | 72,116.42 |



JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

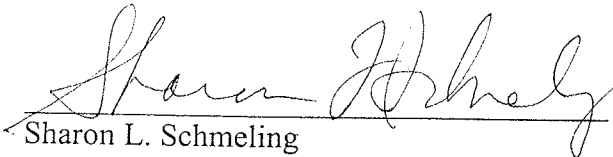
JEFFERSON COUNTY BOARD

Chairman Sharon L. Schmeling

**Board Rule 3.05(1) * Appointment To Standing Committee**

I, Sharon L. Schmeling, chairperson of the County Board of Supervisors,
 Jefferson County, Wisconsin as the appointing authority for standing committees, hereby
 appoint Kathi Cauley to Community Action ^{Coalition} ~~Committee~~,
 effective March 18, 2010.

Dated this 18 day of March, 2010.


 Sharon L. Schmeling

County Board ____ / ____ / ____



JIM DOYLE
GOVERNOR
STATE OF WISCONSIN

March 23, 2010

Sharon Schmeling, County Board Chair
Jefferson County
320 S Main St
Jefferson, WI 53549

Dear Ms. Schmeling:

I am pleased to award Jefferson County a Homeland Security grant totaling \$5,842 to test the capabilities of Wisconsin's emergency response community.

Emergency Management Director Donna Haugom, at Jefferson County Emergency Management, is identified as the project director. The Wisconsin Office of Justice Assistance will be forwarding the grant award documents and additional information to their attention.

Thank you for your participation in this program and your commitment to the safety of all Wisconsin citizens.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jim Doyle".

Jim Doyle
Governor

RECEIVED
JEFFERSON COUNTY

APR 15 PM 2:01

ADMINISTRATIVE
HUMAN RESOURCES

Dear Board Members and Zoning,

I am unable to make the meeting on April 15. And would like to make some concerns noted on CU1619-10 Gary and Mary Telfer:

Is the Ag learning center in a existing building and if not is there a building permit issued for this.

What are the other locally grown farm items and food? and proper retail license and permits for these?

Where will the bands or music be held?

Is there a proper well and waste? and permits?

Traffic is also a concern as Hwy 12 is busy at times. There were some traffic problems last year.

Pass records show that these owners have not always been forthcoming on what is done or built.

I would like the board to ask these questions if possible.

Thank You for your time.
A resident of Jefferson County

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on March 18, 2010, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS 3452A-10, 3453A-10, 3454A-10, 3455A-10,
3456A-10, 3457A-10, 3458A-10, 3459A-10, 3461A-10, 3462A-10, 3463A-10,
3464A-10, 3467A-10 and 3468A-10**

DATED THIS 29th DAY OF MARCH 2010

Donald Reese, Secretary

ORDINANCE NO. 2010-_____

Amend Zoning Ordinance

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions 3452A-10, 3453A-10, 3454A-10, 3455A-10, 3456A-10, 3457A-10, 3458A-10, 3459A-10, 3461A-10, 3462A-10, 3463A-10, 3464A-10, 3467A-10 and 3468A-10 were referred to the Jefferson County Planning and Zoning Committee for public hearing on March 18, 2010, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO BUSINESS

Rezone approximately 3.9 acres of PIN 016-0514-1713-001 (14.3 acres) to permit a towing business at N1547 Business Highway 26, Town of Koshkonong. Rezoning is conditioned upon receipt and recording of a final certified survey map for the zone including extraterritorial plat review by the City of Fort Atkinson, upon there being a berm constructed on the north side of the operation to alleviate runoff concerns, upon Town conditions being met, and upon state and federal guidelines for fluid retention, disposal and recycling being followed. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3452A-10 – Ronald Klement, Jr./Ronald Klement, Sr. property)

FROM AGRICULTURAL A-1 TO A-2, AGRIBUSINESS

Rezone approximately 5.66 acres of PIN 014-0614-0623-000 (35.37 acres) for a full-service greenhouse at N4716 CTH G in the Town of Jefferson. This action is conditioned upon approval and recording of a final certified survey map for the zone. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3453A-10 – Terry & Mary O'Connor)

Rezone approximately 2.35 acres of PIN 008-0715-1922-000 (27.98 acres) to sanction the catering business at N6019 CTH Y in the Town of Farmington. Rezoning is conditioned upon receipt and recording of a final certified survey map for the zone, including extraterritorial plat review by the Village of Johnson Creek. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3454A-10 – Dale Weis)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Create a 1.445-acre A-3 zone around the buildings at N8952 CTH A in the Town of Watertown from 032-0815-0744-000 (36.4 acres). This rezoning is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review by the City of Watertown. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3455A-10 – Hwy D, LLC)

Create an approximate 1-acre lot south of N9189 West Road in the Town of Watertown from part of PIN 032-0814-1024-000 (40 acres). This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map, including extraterritorial plat review. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3456A-10 – Lewis Tripi)

Rezone to create an approximate 3.43-acre lot west of W8061 STH 106 from part of PINs 028-0513-0232-000 (37.991 Acres) and 028-0513-0341-000 (19.37 acres) in the Town of Sumner. This is conditioned upon road access approval by the Wisconsin Department of Transportation (DOT), upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3458A-10 – Susan Meske/Jennie Meske property)

Create an approximate 1.2-acre building site near W7311 North Shore Road in the Town of Sumner from part of PIN 028-0513-1214-001 (19.551 acres). Rezoning is conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map, including extraterritorial plat review from the City of Fort Atkinson, if necessary. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3459A-10 – John Prisk)

Rezone to create an approximate 6-acre residential building site and an 0.8-acre access strip, both from PIN 016-0514-3543-005 (6.65 acres) owned by Digi-Star LLC near W5467 STH 106. Rezone PIN 016-0614-3543-004 (0.797 acre) owned by Dennis & Mary Brant at W5453 STH 106. The sites are in the Town of Koshkonong. Rezoning is conditioned upon road access approval by the DOT, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems for the vacant lot, and upon approval and recording of a final certified survey map, including extraterritorial plat review by the City of Fort Atkinson, if necessary. This rezoning shall be null and void and of no effect one year from the

date of County Board approval unless all applicable conditions have been completed by that date. (3461A-10 – Digi-Star LLC and Dennis & Mary Brant properties)

Modify the original request and allow creation of a 1-acre building site from part of PIN 014-0614-2012-000 (39.21 acres) near W6690 Kiesling Road in the Town of Jefferson. Rezoning is conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the property, including extraterritorial plat review by the City of Fort Atkinson, if necessary. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3462A-10 – Jeffrey A Kind)

Rezone approximately 2 acres from PIN 006-0716-1824-000 (20.988 acres) south of CTH B for a new building site in the Town of Concord. This action is conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3464A-10 – Ben Jasper)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL AND N, NATURAL RESOURCE

Create three, approximate 2-acre building sites and a 15.5-acre Natural Resource zone on South Farmington Road from part of PINs 008-0715-2423-001 (13.25 acres) and 008-0715-2432-000 (26.75 acres) in the Town of Farmington. These utilize the last available A-3 lots for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test for each building site showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the property. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3467A-10 & 3468A-10 – Steve Knoebel)

The following two zoning amendment applications were received after 12/31/09, and therefore conversion fees as established per Chapter 91, Wisconsin Statutes, apply:

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone approximately 2 acres around the existing buildings on Rock Lake Road for a new residential building site in the Town of Waterloo on PIN 030-0813-3444-000 (35.01 acres). This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map including extraterritorial plat review by the City of Lake Mills, and upon payment of a conversion fee for rezoning out of

the A-1 district. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3457A-10 – Tom Stade/Thomas & Michael Stade property)

Rezone approximately one acre of PIN 010-0515-1012-001 (6.497 acres) to create a new building site north of W3513 Lower Hebron Road in the Town of Hebron. This utilizes the last available A-3 zone for the property; rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map for the lot and upon payment of a conversion fee for rezoning out of the A-1 district. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3463A-10 – Judy Foelker/ABC Acres property)

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Ordinance requested by
Planning and Zoning Committee

04-20-10

Deb Magritz: 4-14-10

**Resolution approving the public involvement process for updating the Jefferson County
Comprehensive Plan to comply with the Wisconsin Working Lands Initiative
(Farmland Preservation Plan Update)**

WHEREAS, pursuant to §91.10 and §91.14, Wis. Stats., and direction from the State Department of Agriculture, Trade, and Consumer Protection, Jefferson County is required to adopt an farmland preservation plan in accordance with Chapter 91, Wis. Stats., by December 31, 2011, for county farmers to remain eligible for farmland preservation tax credits, and

WHEREAS, pursuant to §91.10(3), Wis. Stats., the process to prepare and adopt the updated farmland preservation plan shall follow the procedures in accordance with §66.1001(4), Wis. Stats., for the preparation and adoption of a comprehensive plan, and

WHEREAS, Section 66.1001(4)(a), Wis. Stats., requires that a comprehensive plan be carried out in accordance with an adopted public participation plan designed to foster public participation at every stage of plan preparation, and that such written procedures shall provide for wide distribution of draft plan materials, an opportunity for the public to submit written comments on the plan materials, and a process for the governing body to respond to such comments, and

WHEREAS, the attached document entitled "Jefferson County Farmland Preservation Plan Update: Public Participation Plan" generally describes the process for public involvement and timelines that have been recommended by the Zoning & Planning Committee on March 29, 2010,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors approves the public involvement process as described in the attached document entitled "Jefferson County Farmland Preservation Plan Update: Public Participation Plan," with possible modifications that may be necessary as authorized by the Zoning & Planning Committee during the process to better achieve the intent of effective public involvement in preparing the updated farmland preservation plan.

BE IT FURTHER RESOLVED that a steering committee, eligible for mileage and meeting fees, shall be created for this process consisting of the five members of the Zoning Committee, a Land & Water Conservation representative appointed by the Land & Water Conservation Committee, an Economic Development representative appointed by the Jefferson County Economic Development Consortium, a Farmland Conservation Easement Commission representative appointed by the Commission, one crop farmer and one livestock farmer both appointed by the County Administrator with recommendations from the Jefferson County Farm Bureau, and three town representatives appointed by the Jefferson County Towns Association.

Fiscal Impact: Mileage and meeting fees for the citizen members of the steering committee are estimated to be about \$1,000 per year for 2010 and 2011.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Resolution requested by
Planning & Zoning Committee
Philip C. Ristow: 04-14-10

04-20-10

**JEFFERSON COUNTY FARMLAND PRESERVATION PLAN UPDATE
PUBLIC PARTICIPATION PLAN
MARCH 29, 2010**

Section 1: Introduction

In spring 2010, Jefferson County began the process of preparing an update to its Farmland Preservation Plan as an amendment to its 1999 Comprehensive Plan, in compliance with Wisconsin's Working Lands Initiative and comprehensive planning law. A key component of preparing or amending a comprehensive plan is actively involving community stakeholders. Participation ensures that the plan reflects the community's vision.

Section 2: Purpose

Based on Section 66.1001(4)(a), Wisconsin Statutes, the purpose of this Public Participation Plan is to outline the procedures to be used in the Farmland Preservation Plan Update planning process to foster public participation, including open discussion, communication programs, information services and public meetings, and to ensure that there are opportunities for public participation at every stage of its preparation. Through execution of this Public Participation Plan, the County intends to actively involve the public and key community interests in identifying major issues, a preferred farmland preservation policy refinement approach, and selecting strategies and developing a detailed plan to achieve that desired approach.

Section 3: Policy Guidelines for Public Participation

To foster public participation in the planning process, the following guidelines will be followed:

- All public meetings will be publicized in advance and open to the public. These meetings will be held to discuss the Farmland Preservation Plan and other related issues.
- County staff and consultants will be utilized to prepare and disseminate information to the public on the planning and participation efforts.
- Updates on the planning efforts and encouragement of public participation in the plan creation will be enhanced through the use of the internet. See the County's web site: www.co.jeffersoncountywi.gov.
- Public and town official comments will be solicited and responded to at every stage of plan creation through techniques such open houses, interviews, small group meetings, and public hearings.
- The County will utilize a steering committee comprised of the County's standing Planning & Zoning Committee plus other key stakeholders to provide policy guidance in the plan preparation. The Committee will meet in a public setting over the course of the planning process, and will provide an opportunity for public comment at each meeting.
- The steering committee will direct two main events during the course of the planning process to solicit town official and general public advice and feedback: Town Quadrant Meetings (mid 2010) and an Open House for Draft Plan (late 2010). The Committee, county staff, and consultants will prepare publicity materials to encourage broad public input at those meetings, and carefully compile and review results.

- The County will provide updates on the planning process at regular County Board meetings and via media and other correspondence.
- The County Planning & Zoning Committee will be asked to recommend adoption of the draft plan to the County Board.
- A public hearing on the draft plan will be held to provide further opportunity for public feedback prior to plan adoption. Following this public hearing, revisions will be made as necessary. A Class 1 hearing notice in the County's official newspaper of record will be published at least 30 days prior to the public hearing.
- The general approach for completion of the farmland preservation plan is included on the following page. More detailed timelines and meeting schedules and agendas will be provided on the County's web site when available.



Workplan Summary and Timeline

DRAFT

| | 1st Quarter 2010 | 2nd Quarter 2010 | 3rd Quarter 2010 | 4th Quarter 2010 | 1st Quarter 2011 | 2nd Quarter 2011 | 3rd Quarter 2011 | 4th Quarter 2011 |
|---|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| PART A: DISCOVERY AND DIRECTION | | | | | | | | |
| Task 1.1 Public Participation Plan | | | | | | | | |
| Task 1.2 County Officials Kick Off Meeting #1 | | | | | | | | |
| Task 1.3 Steering Committee Meeting #1 | | | | | | | | |
| Task 1.4 Policy Refinement Option Development | | | | | | | | |
| Task 1.5 Quadrant Town Meetings | | | | | | | | |
| Task 1.6 Stakeholder Meetings and Interviews | | | | | | | | |
| Task 1.7 Steering Committee Meeting #2 | | | | | | | | |
| Task 1.8 County Officials Meeting #2 | | | | | | | | |
| Task 1.9 Background Information and Research | | | | | | | | |
| Task 1.10 Project Coordination and Correspondence | | | | | | | | |
| Task 1.11 Detailed Part B Workplan Development | | | | | | | | |

| | 1st Quarter 2010 | 2nd Quarter 2010 | 3rd Quarter 2010 | 4th Quarter 2010 | 1st Quarter 2011 | 2nd Quarter 2011 | 3rd Quarter 2011 | 4th Quarter 2011 |
|---|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| PART B: PLAN PREPARATION AND ADOPTION | | | | | | | | |
| Task 2.1 Farmland Preservation Plan Draft #1 | | | | | | | | |
| Task 2.2 General Future Land Use Map Draft #1 | | | | | | | | |
| Task 2.3 Open House | | | | | | | | |
| Task 2.4 Steering Committee Meeting #3 | | | | | | | | |
| Task 2.5 Farmland Preservation Plan Draft #2 | | | | | | | | |
| Task 2.6 General Future Land Use Map Draft #2 | | | | | | | | |
| Task 2.7 Zoning Text Draft #1 | | | | | | | | |
| Task 2.8 Zoning Map Draft #1 | | | | | | | | |
| Task 2.9 Steering Committee Meeting #4 | | | | | | | | |
| Task 2.10 Zoning Text Draft #2 | | | | | | | | |
| Task 2.11 Zoning Map Draft #2 | | | | | | | | |
| Task 2.12 Plan and Ordinance Adoption | | | | | | | | |
| Task 2.13 Plan and Zoning Ordinance Certification | | | | | | | | |
| Task 2.14 Final Plan and Zoning Ordinance Production and Distribution | | | | | | | | |
| Task 2.15 Project Coordination and Correspondence | | | | | | | | |

**County Board Meeting Fees/Mileage Report
Administration & Rules Committee
March 31, 2010**

At its March 31, 2010 meeting, the Administration & Rules Committee reviewed the Accounting Manager's annual compilation of County Board committee meeting fees and expenses for the year 2009.

The annual report (see attached) includes a summary of how many meetings were attended by each supervisor and each citizen appointee. This is the second year for which that information was compiled.

In Jefferson County, Board members only get paid meeting fees if they work. If a County Board Supervisor fails to attend an assigned committee meeting, the supervisor is not paid. Hence, some supervisors receive more meeting fees than others. Therefore, supervisors who have earned more meeting fees are likely assigned to more committees or have better attendance than supervisors with fewer fees.

The County Board's total fees and mileage expenses for 2009 were \$152, 091.70. That covered mileage and meeting fees for 29 County Board Supervisors (1 seat is vacant), and 42 citizen appointees to fill seats on 38 committees. They attended a total of 1,886 meetings, which is 128 fewer committee meetings than in 2008.

The total fees and mileage expenses for 2009 were \$9,262.67 lower than 2008, which is a decrease of 5.7 percent. It is also an 12.4 percent decrease in spending since 2004, when we began charting annual spending to determine trends so we could better manage our expenses.

This decrease in expenses is remarkable considering that the County Board launched a strategic planning process, creating a 3-member work group and a 7-member committee thus triggering 9 meetings that resulted in over 50 individual meeting fees that were unplanned and unbudgeted. And, the County Board's Finance Committee held four public information meetings across the County to educate the public about budget issues. Despite these increased expenses, our overall budget was down in 2009, compared to 2008.

The County Board obtained these savings by holding fewer regular committee meetings, triggering fewer meeting fees and mileage reimbursements. The reduction in meetings was also a result of the County Board's ongoing effort to streamline its own committee structure to improve performance and efficiency. In addition, committee chairman have been more diligent about reviewing agendas and determining if items can be deferred to future meetings, thus allowing a meeting to be postponed to the following month.

Savings were also obtained because the IRS reduced its mileage reimbursement rate by 5 cents a mile. In addition, County Board supervisors have developed a habit of trying,

when possible, to schedule committee meetings near other committee meeting times, to allow Supervisors to combine trips to the County seat, thus reducing mileage.

In addition, savings were obtained through individual acts of personal generosity. County Board supervisors have waived reimbursement for mileage and meeting fees for dozens of meetings they should have been paid for. This saved the county money.

Finally, the County Board has controlled increases in its meeting costs by freezing its salary and meeting fees since 2003. The Board has frozen its salary and meeting fees through the 2012 county board term. That's more than eight years without a raise.

This report shows the results of the County Board's effort to lead by example, controlling its expenses and making sacrifices to keep its operations under budget.

As always, the ongoing challenge is to maintain a balance between providing open and accountable government, which requires committee meetings, and managing cost increases so that the expense of that oversight is not considered unreasonable.

We believe that the County Board has accomplished that task rather nicely in 2009.

Respectfully Submitted,

Administration and Rules Committee

Sharon Schmeling, Chair; Steve Nass, Vice Chair; Jim Braughler, Secretary;
Paul Babcock, and Jim Mode.

Jefferson County Committee Meetings

| <u>Name</u> | <u>Committee</u> | <u>Salary</u> | <u>Meeting Fees</u> | <u>*Other Expenses</u> | <u>Total</u> | <u>Grand Total</u> |
|-------------------------|-----------------------------|---------------|---------------------|------------------------|--------------|--------------------|
| BABCOCK, PAUL | | | | | | |
| | 13 ADMIN & RULES/ICC | | 740.00 | 79.20 | 819.20 | |
| | 12 COUNTY BOARD | 660.00 | 660.00 | 79.20 | 1,399.20 | |
| | 12 LAW ENF/EM MGMT COMM | | 660.00 | 79.20 | 739.20 | |
| | 13 PARKS COMMITTEE | | 715.00 | 85.80 | 800.80 | |
| | | | | | | 3,758.40 |
| BORLAND, GLEN | | | | | | |
| | 10 COUNTY BOARD | 660.00 | 550.00 | 72.60 | 1,282.60 | |
| | 10 HIGHWAY COMMITTEE | | 550.00 | 66.00 | 616.00 | |
| | 10 LAW ENF/EM MGMT COMM | | 550.00 | 66.00 | 616.00 | |
| | 12 PARKS COMMITTEE | | 660.00 | 85.80 | 745.80 | |
| | | | | | | 3,260.40 |
| BRAUGHLER, JAMES | | | | | | |
| | 14 ADMIN & RULES/ICC | | 795.00 | 228.80 | 1,023.80 | |
| | 14 COUNTY BOARD | 660.00 | 770.00 | 228.80 | 1,658.80 | |
| | 5 EDUCATION SESSION | | 275.00 | 35.20 | 310.20 | |
| | 11 HUMAN RESOURCES | | 605.00 | 176.00 | 781.00 | |
| | 11 INFRASTRUCTURE | | 605.00 | 193.60 | 798.60 | |
| | 3 SEMINAR/CONVENTION | | 215.00 | 211.28 | 426.28 | |
| | | | | | | 4,998.68 |
| BUCHANAN, RONALD | | | | | | |
| | 6 COUNTRYSIDE - BRD OF TRUS | | 330.00 | 105.60 | 435.60 | |
| | 12 COUNTY BOARD | 660.00 | 660.00 | 193.60 | 1,513.60 | |
| | 11 FAIR COMMITTEE | | 605.00 | 193.60 | 798.60 | |
| | 5 FAIR WEEK | | 400.00 | 88.00 | 488.00 | |
| | 15 HIGHWAY COMMITTEE | | 825.00 | 261.80 | 1,086.80 | |
| | 9 HOME CONSORTIUM | | 495.00 | 38.50 | 533.50 | |
| | 2 SEMINAR/CONVENTION | | 110.00 | 0.00 | 110.00 | |
| | 12 UW EXTENSION EDUC COMM | | 660.00 | 211.20 | 871.20 | |
| | 1 VETERANS SERVICE COMM | | 55.00 | 17.60 | 72.60 | |
| | | | | | | 5,909.90 |

* Other Expense include mileage, parking, meals and registration fees

Wednesday, April 14,

Page 1 of 11

| <u>Name</u> | <u>Committee</u> | <u>Salary</u> | <u>Meeting Fees</u> | <u>*Other Expenses</u> | <u>Total</u> | <u>Grand Total</u> |
|---------------------------|------------------------------|---------------|---------------------|------------------------|--------------|--------------------|
| BUROW, MIKE | | | | | | |
| | 11 COUNTY BOARD | 660.00 | 605.00 | 48.40 | 1,313.40 | |
| | 9 FAIR COMMITTEE | | 495.00 | 39.60 | 534.60 | |
| | 6 FAIR WEEK | | 455.00 | 26.40 | 481.40 | |
| | 9 LAND & WATER CONSERVATION | | 495.00 | 39.60 | 534.60 | |
| | 3 SEMINAR/CONVENTION | | 165.00 | 272.35 | 437.35 | |
| | 10 UW EXTENSION EDUC COMM | | 550.00 | 44.00 | 594.00 | |
| | | | | | | 3,895.35 |
| CHRISTIANSEN, WALT | | | | | | |
| | 13 COUNTY BOARD | 660.00 | 715.00 | 178.75 | 1,553.75 | |
| | 1 HIGHWAY 26 POLICY ADV | | 55.00 | 22.00 | 77.00 | |
| | 1 INFRASTRUCTURE | | 55.00 | 6.60 | 61.60 | |
| | 10 LAKE RIPLEY MGMT DIST | | 550.00 | 105.60 | 655.60 | |
| | 11 SOLID WASTE/AIR QUALITY | | 605.00 | 123.75 | 728.75 | |
| | | | | | | 3,076.70 |
| DAVID, GREG | | | | | | |
| | 1 ADMIN & RULES/ICC | | 80.00 | 15.40 | 95.40 | |
| | 13 COUNTY BOARD | 660.00 | 715.00 | 200.20 | 1,575.20 | |
| | 8 HOME CONSORTIUM | | 440.00 | 0.00 | 440.00 | |
| | 10 SOLID WASTE/AIR QUALITY | | 550.00 | 141.35 | 691.35 | |
| | 29 ZONING & PLANNING COMM | | 1,595.00 | 446.60 | 2,041.60 | |
| | | | | | | 4,843.55 |
| IMRIE, VIC | | | | | | |
| | 12 COUNTY BOARD | 660.00 | 660.00 | 132.00 | 1,452.00 | |
| | 10 SOLID WASTE/AIR QUALITY | | 550.00 | 110.00 | 660.00 | |
| | | | | | | 2,112.00 |
| JAECKEL, GEORGE | | | | | | |
| | 10 COUNTRYSIDE - BRD OF TRUS | | 550.00 | 49.50 | 599.50 | |
| | 12 COUNTY BOARD | 660.00 | 660.00 | 59.40 | 1,379.40 | |
| | 10 LAND & WATER CONSERVATION | | 550.00 | 49.50 | 599.50 | |
| | 11 LAW ENF/EM MGMT COMM | | 605.00 | 54.45 | 659.45 | |
| | | | | | | 3,237.85 |

* Other Expense include mileage, parking, meals and registration fees

Wednesday, April 14,

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| <u>Name</u> | <u>Committee</u> | <u>Salary</u> | <u>Meeting Fees</u> | <u>*Other Expenses</u> | <u>Total</u> | <u>Grand Total</u> |
|------------------|-----------------------------|---------------|---------------------|------------------------|--------------|--------------------|
| JONES, RICHARD C | | | | | | |
| | 0 AGING & DIS RESOURCE CENT | | | 176.00 | 176.00 | |
| | 13 COUNTY BOARD | 660.00 | 715.00 | 264.00 | 1,639.00 | |
| | 5 EDUCATION SESSION | | 275.00 | 44.00 | 319.00 | |
| | 1 HS PERSONNEL & FINANCE | | 55.00 | 22.00 | 77.00 | |
| | 11 HUMAN SERVICES BOARD | | 605.00 | 220.00 | 825.00 | |
| | 11 INFRASTRUCTURE | | 605.00 | 242.00 | 847.00 | |
| | 1 SEMINAR/CONVENTION | | 80.00 | 0.00 | 80.00 | |
| | 33 ZONING & PLANNING COMM | | 1,815.00 | 746.00 | 2,561.00 | |
| | | | | | | 6,524.00 |
| KANNARD, JOHN | | | | | | |
| | 1 ADMIN & RULES/ICC | | 80.00 | 17.05 | 97.05 | |
| | 13 COUNTY BOARD | 660.00 | 715.00 | 204.60 | 1,579.60 | |
| | 11 INFRASTRUCTURE | | 605.00 | 187.55 | 792.55 | |
| | 2 SEMINAR/CONVENTION | | 110.00 | 87.05 | 197.05 | |
| | 13 UW EXTENSION EDUC COMM | | 715.00 | 235.95 | 950.95 | |
| | | | | | | 3,617.20 |
| KNOX, WARD CAROL | | | | | | |
| | 1 ADMIN & RULES/ICC | | 80.00 | 0.00 | 80.00 | |
| | 13 COUNTY BOARD | 660.00 | 715.00 | 0.00 | 1,375.00 | |
| | 7 ECONOMIC DEVELOPMENT CONS | | 385.00 | 0.00 | 385.00 | |
| | 1 EDUCATION SESSION | | 55.00 | 0.00 | 55.00 | |
| | 9 HUMAN RESOURCES | | 495.00 | 0.00 | 495.00 | |
| | 9 INFRASTRUCTURE | | 495.00 | 0.00 | 495.00 | |
| | 1 INTER-COUNTY COORD COMM | | 55.00 | 0.00 | 55.00 | |
| | | | | | | 2,940.00 |
| KRAMER, AMY | | | | | | |
| | 13 COUNTY BOARD | 660.00 | 715.00 | 0.00 | 1,375.00 | |
| | 11 FAIR COMMITTEE | | 605.00 | 0.00 | 605.00 | |
| | 5 FAIR WEEK | | 275.00 | 0.00 | 275.00 | |
| | 11 PARKS COMMITTEE | | 605.00 | 0.00 | 605.00 | |
| | | | | | | 2,860.00 |
| KUHLMAN, RICK | | | | | | |
| | 10 COUNTY BOARD | 660.00 | 550.00 | 176.00 | 1,386.00 | |
| | 2 EDUCATION SESSION | | 110.00 | 20.90 | 130.90 | |
| | 23 FINANCE COMMITTEE | | 1,265.00 | 387.20 | 1,652.20 | |
| | 6 LAW ENF/EM MGMT COMM | | 330.00 | 105.60 | 435.60 | |
| | 10 PARKS COMMITTEE | | 550.00 | 173.80 | 723.80 | |
| | | | | | | 4,328.50 |

* Other Expense include mileage, parking, meals and registration fees

Wednesday, April 14,

Page 3 of 11

| <u>Name</u> | <u>Committee</u> | <u>Salary</u> | <u>Meeting Fees</u> | <u>*Other Expenses</u> | <u>Total</u> | <u>Grand Total</u> |
|----------------|------------------------------|---------------|---------------------|------------------------|--------------|--------------------|
| MODE, JIM | | | | | | |
| | 14 ADMIN & RULES/ICC | | 795.00 | 154.00 | 949.00 | |
| | 0 AGING & DIS RESOURCE CENT | | | 11.00 | 11.00 | |
| | 12 COUNTY BOARD | 660.00 | 660.00 | 132.00 | 1,452.00 | |
| | 1 COUNTY BOARD OF HEALTH | | 55.00 | 11.00 | 66.00 | |
| | 2 EDUCATION SESSION | | 110.00 | 31.90 | 141.90 | |
| | 32 FINANCE COMMITTEE | | 1,760.00 | 353.10 | 2,113.10 | |
| | 7 HS PERSONNEL & FINANCE | | 385.00 | 77.00 | 462.00 | |
| | 1 H-SEM/CONV | | 55.00 | 148.50 | 203.50 | |
| | 1 HUMAN RESOURCES | | 55.00 | 145.75 | 200.75 | |
| | 22 HUMAN SERVICES BOARD | | 1,210.00 | 1,308.45 | 2,518.45 | |
| | 4 ROCK RIVER-KOSHKONONG ASN | | 220.00 | 30.80 | 250.80 | |
| | 3 SEMINAR/CONVENTION | | 215.00 | 88.00 | 303.00 | |
| | | | | | | 8,671.50 |
| MOLINARO, JOHN | | | | | | |
| | 14 COUNTY BOARD | 660.00 | 770.00 | 169.40 | 1,599.40 | |
| | 2 EDUCATION SESSION | | 110.00 | 28.60 | 138.60 | |
| | 14 FARMLAND PRESERVATION COM | | 770.00 | 133.10 | 903.10 | |
| | 33 FINANCE COMMITTEE | | 1,815.00 | 383.90 | 2,198.90 | |
| | 12 HIGHWAY COMMITTEE | | 660.00 | 145.20 | 805.20 | |
| | 1 INTER-COUNTY COORD COMM | | 55.00 | 58.30 | 113.30 | |
| | 1 SEMINAR/CONVENTION | | 80.00 | 0.00 | 80.00 | |
| | 1 ZONING & PLANNING COMM | | 55.00 | 12.10 | 67.10 | |
| | | | | | | 5,905.60 |
| MORRIS, DWAYNE | | | | | | |
| | 13 COUNTY BOARD | 660.00 | 715.00 | 228.80 | 1,603.80 | |
| | | | | | | 1,603.80 |
| NASS, STEVEN | | | | | | |
| | 15 ADMIN & RULES/ICC | | 825.00 | 269.50 | 1,094.50 | |
| | 12 COUNTY BOARD | 660.00 | 660.00 | 171.60 | 1,491.60 | |
| | 1 EDUCATION SESSION | | 55.00 | 39.60 | 94.60 | |
| | 10 FARMLAND PRESERVATION COM | | 550.00 | 118.80 | 668.80 | |
| | 4 INTER-COUNTY COORD COMM | | 220.00 | 88.00 | 308.00 | |
| | 12 PARKS COMMITTEE | | 660.00 | 171.60 | 831.60 | |
| | 33 ZONING & PLANNING COMM | | 1,815.00 | 435.60 | 2,250.60 | |
| | | | | | | 6,739.70 |

* Other Expense include mileage, parking, meals and registration fees

Wednesday, April 14,

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| <u>Name</u> | <u>Committee</u> | <u>Salary</u> | <u>Meeting Fees</u> | <u>*Other Expenses</u> | <u>Total</u> | <u>Grand Total</u> |
|----------------|-----------------------------|---------------|---------------------|------------------------|--------------|--------------------|
| NELSON, JULIE | | | | | | |
| | 8 COUNTRYSIDE - BRD OF TRUS | | 440.00 | 57.20 | 497.20 | |
| | 8 COUNTY BOARD | 660.00 | 440.00 | 57.20 | 1,157.20 | |
| | 6 COUNTY BOARD OF HEALTH | | 330.00 | 42.90 | 372.90 | |
| | 7 HUMAN RESOURCES | | 385.00 | 50.05 | 435.05 | |
| | 1 INTER-COUNTY COORD COMM | | 55.00 | 7.15 | 62.15 | |
| | | | | | | 2,524.50 |
| POULSON, BLANE | | | | | | |
| | 1 BLUE SPRING LAKE MGT DIS | | 55.00 | 0.00 | 55.00 | |
| | 11 COUNTY BOARD | 660.00 | 605.00 | 0.00 | 1,265.00 | |
| | 8 FAIR COMMITTEE | | 440.00 | 0.00 | 440.00 | |
| | 5 FAIR WEEK | | 400.00 | 0.00 | 400.00 | |
| | 9 HIGHWAY COMMITTEE | | 495.00 | 0.00 | 495.00 | |
| | | | | | | 2,655.00 |
| REESE, DONALD | | | | | | |
| | 12 COUNTY BOARD | 660.00 | 660.00 | 158.40 | 1,478.40 | |
| | 2 EDUCATION SESSION | | 110.00 | 0.00 | 110.00 | |
| | 10 INFRASTRUCTURE | | 550.00 | 132.00 | 682.00 | |
| | 3 SEMINAR/CONVENTION | | 165.00 | 214.98 | 379.98 | |
| | 12 SOLID WASTE/AIR QUALITY | | 660.00 | 196.90 | 856.90 | |
| | 34 ZONING & PLANNING COMM | | 1,870.00 | 448.80 | 2,318.80 | |
| | | | | | | 5,826.08 |
| ROGERS, PAMELA | | | | | | |
| | 13 COUNTY BOARD | 660.00 | 715.00 | 121.55 | 1,496.55 | |
| | 8 EDUCATION SESSION | | 440.00 | 97.90 | 537.90 | |
| | 31 FINANCE COMMITTEE | | 1,705.00 | 261.80 | 1,966.80 | |
| | 1 HS PERSONNEL & FINANCE | | 55.00 | 9.35 | 64.35 | |
| | 11 HUMAN SERVICES BOARD | | 605.00 | 102.85 | 707.85 | |
| | 12 LAW ENF/EM MGMT COMM | | 660.00 | 117.15 | 777.15 | |
| | | | | | | 5,550.60 |

* Other Expense include mileage, parking, meals and registration fees

Wednesday, April 14,

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| <u>Name</u> | <u>Committee</u> | <u>Salary</u> | <u>Meeting Fees</u> | <u>*Other Expenses</u> | <u>Total</u> | <u>Grand Total</u> |
|-------------------|---------------------------|---------------|---------------------|------------------------|--------------|--------------------|
| SCHMELING, SHARON | | | | | | |
| 14 | ADMIN & RULES/ICC | | 770.00 | 34.10 | 804.10 | |
| 8 | COUNTRYSIDE - BRD OF TRUS | | 440.00 | 8.80 | 448.80 | |
| 18 | COUNTY BOARD | 6,600.00 | 1,015.00 | 91.30 | 7,706.30 | |
| 3 | COUNTY BOARD OF HEALTH | | 165.00 | 3.30 | 168.30 | |
| 0 | COUNTY FAIR | | | 1.10 | 1.10 | |
| 10 | ECONOMIC DEVELOPMENT CONS | | 550.00 | 55.91 | 605.91 | |
| 10 | EDUCATION SESSION | | 550.00 | 31.90 | 581.90 | |
| 5 | FAIR COMMITTEE | | 275.00 | 6.05 | 281.05 | |
| 10 | FARMLAND PRESERVATION COM | | 550.00 | 0.00 | 550.00 | |
| 33 | FINANCE COMMITTEE | | 1,840.00 | 8.80 | 1,848.80 | |
| 1 | HIGHWAY COMMITTEE | | 55.00 | 1.10 | 56.10 | |
| 11 | HUMAN RESOURCES | | 605.00 | 0.00 | 605.00 | |
| 10 | HUMAN SERVICES BOARD | | 550.00 | 25.60 | 575.60 | |
| 5 | INFRASTRUCTURE | | 275.00 | 2.20 | 277.20 | |
| 3 | INTER-COUNTY COORD COMM | | 190.00 | 99.00 | 289.00 | |
| 2 | JEFFERSON CO LIBRARY CNCL | | 110.00 | 29.15 | 139.15 | |
| 2 | JUDICIAL COMMITTEE | | 110.00 | 0.00 | 110.00 | |
| 2 | LAND & WATER CONSERVATION | | 110.00 | 0.00 | 110.00 | |
| 5 | LAW ENF/EM MGMT COMM | | 275.00 | 0.00 | 275.00 | |
| 8 | MEET W/ LOCAL GOVT/ASSOC | | 440.00 | 67.65 | 507.65 | |
| 87 | MEET WITH DEPARTMENT HEAD | | 4,755.00 | 5.50 | 4,760.50 | |
| 10 | MEET WITH STATE EMPLOYEE | | 600.00 | 139.18 | 739.18 | |
| 2 | MID-WIS FED LIB SYS BOARD | | 110.00 | 13.20 | 123.20 | |
| 7 | PARKS COMMITTEE | | 385.00 | 0.00 | 385.00 | |
| 1 | RETIREMENT | | 2,612.82 | 0.00 | 2,612.82 | |
| 4 | SECURITY & FACILITIES | | 220.00 | 0.00 | 220.00 | |
| 5 | SEMINAR/CONVENTION | | 325.00 | 122.40 | 447.40 | |
| 1 | SOLID WASTE/AIR QUALITY | | 55.00 | 0.00 | 55.00 | |
| 2 | UTILITY TAX CO | | 110.00 | 35.75 | 145.75 | |
| 8 | UW EXTENSION EDUC COMM | | 440.00 | 50.87 | 490.87 | |
| 3 | WAUK CO VTAE DIST BOARD | | 165.00 | 88.10 | 253.10 | |
| 2 | ZONING & PLANNING COMM | | 110.00 | 0.00 | 110.00 | |
| | | | | | | 26,283.78 |

* Other Expense include mileage, parking, meals and registration fees

Wednesday, April 14,

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| <u>Name</u> | <u>Committee</u> | <u>Salary</u> | <u>Meeting Fees</u> | <u>*Other Expenses</u> | <u>Total</u> | <u>Grand Total</u> |
|---------------------|------------------------------|---------------|---------------------|------------------------|--------------|--------------------|
| SEEFELDT, SCOTT | | | | | | |
| | 11 COUNTY BOARD | 660.00 | 605.00 | 217.80 | 1,482.80 | |
| | 11 ECONOMIC DEVELOPMENT CONS | | 630.00 | 224.40 | 854.40 | |
| | 7 FAIR COMMITTEE | | 385.00 | 138.60 | 523.60 | |
| | 4 FAIR WEEK | | 220.00 | 79.20 | 299.20 | |
| | 8 HOME CONSORTIUM | | 440.00 | 0.00 | 440.00 | |
| | | | | | | 3,600.00 |
| TIETZ, RICHARD A | | | | | | |
| | 7 COUNTY BOARD | 302.50 | 385.00 | 123.20 | 810.70 | |
| | 3 COUNTY BOARD OF HEALTH | | 165.00 | 52.80 | 217.80 | |
| | 5 ECONOMIC DEVELOPMENT CONS | | 275.00 | 90.75 | 365.75 | |
| | 1 HS PERSONNEL & FINANCE | | 55.00 | 18.15 | 73.15 | |
| | 5 HUMAN SERVICES BOARD | | 275.00 | 88.55 | 363.55 | |
| | | | | | | 1,830.95 |
| TORRES, GREGORY M | | | | | | |
| | 13 COUNTY BOARD | 660.00 | 715.00 | 158.40 | 1,533.40 | |
| | 12 LAND & WATER CONSERVATION | | 660.00 | 158.40 | 818.40 | |
| | 3 UTILITY TAX CO | | 165.00 | 157.94 | 322.94 | |
| | 12 UW EXTENSION EDUC COMM | | 660.00 | 158.40 | 818.40 | |
| | | | | | | 3,493.14 |
| YACHINICH, ROBERT G | | | | | | |
| | 12 COUNTY BOARD | 660.00 | 660.00 | 157.30 | 1,477.30 | |
| | 11 HIGHWAY COMMITTEE | | 605.00 | 157.30 | 762.30 | |
| | 13 UW EXTENSION EDUC COMM | | 715.00 | 185.90 | 900.90 | |
| | | | | | | 3,140.50 |
| ZASTROW, LLOYD | | | | | | |
| | 11 COUNTY BOARD | 660.00 | 605.00 | 217.80 | 1,482.80 | |
| | 10 HUMAN RESOURCES | | 550.00 | 198.00 | 748.00 | |
| | 1 INTER-COUNTY COORD COMM | | 55.00 | 19.80 | 74.80 | |
| | 33 ZONING & PLANNING COMM | | 1,815.00 | 653.40 | 2,468.40 | |
| | | | | | | 4,774.00 |
| ZENTNER, CARLTON | | | | | | |
| | 14 COUNTY BOARD | 660.00 | 770.00 | 0.00 | 1,430.00 | |
| | 3 FARMLAND PRESERVATION COM | | 165.00 | 0.00 | 165.00 | |
| | 8 LAND & WATER CONSERVATION | | 440.00 | 0.00 | 440.00 | |
| | 2 SEMINAR/CONVENTION | | 110.00 | 0.00 | 110.00 | |
| | 2 SOLID WASTE/AIR QUALITY | | 110.00 | 0.00 | 110.00 | |
| | | | | | | 2,255.00 |
| | County Board Members' Totals | 1684 | 24,722.82 | 96,022.82 | 19,471.36 | 140,216.68 |

* Other Expense include mileage, parking, meals and registration fees

Wednesday, April 14,

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| <u>Name</u> | <u>Committee</u> | <u>Salary</u> | <u>Meeting Fees</u> | <u>*Other Expenses</u> | <u>Total</u> | <u>Grand Total</u> |
|-----------------------|------------------------------|---------------|---------------------|------------------------|--------------|--------------------|
| APPLING, JULAINE | 1 JEFFERSON CO LIBRARY CNCL | | 55.00 | 15.40 | 70.40 | 70.40 |
| BOCKMANN, HAROLD | 4 TRAFFIC SAFETY COMMISSION | | 220.00 | 22.00 | 242.00 | 242.00 |
| BURLINGHAM, MARGARET | 1 COUNTY BOARD | | 55.00 | 20.35 | 75.35 | |
| | 13 FARMLAND PRESERVATION COM | | 715.00 | 223.85 | 938.85 | 1,014.20 |
| CARROLL, DONALD | 1 ZONING & PLANNING COMM | | 55.00 | 25.60 | 80.60 | |
| | 5 ZONING/BD OF ADJ | | 300.00 | 116.23 | 416.23 | 496.83 |
| CHRISTIAN, KAREN | 1 HUMAN RESOURCES | | 55.00 | 16.50 | 71.50 | |
| | 10 LAND & WATER CONSERVATION | | 550.00 | 165.00 | 715.00 | 786.50 |
| CHRISTIANSON, DOROTHY | 0 NUTRITION | | | 22.00 | 22.00 | 22.00 |
| COTE, VIVIAN | 0 NUTRITION | | | 11.00 | 11.00 | 11.00 |
| DE WOLFE, ROBERT | 5 COUNTY BOARD OF HEALTH | | 275.00 | 0.00 | 275.00 | 275.00 |
| DELZER, DONALD | 1 TRAFFIC SAFETY COMMISSION | | 55.00 | 5.50 | 60.50 | 60.50 |
| FINN, TIMOTHY | 1 VETERANS SERVICE COMM | | 55.00 | 10.45 | 65.45 | 65.45 |
| GAUGERT, WILLIAM | 5 SHERIFF'S CIVIL SERVICE | | 275.00 | 38.50 | 313.50 | 313.50 |
| HARTWICK, SUE | 1 JEFFERSON CO LIBRARY CNCL | | 55.00 | 0.00 | 55.00 | 55.00 |

* Other Expense include mileage, parking, meals and registration fees

Wednesday, April 14,

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| <u>Name</u> | <u>Committee</u> | <u>Salary</u> | <u>Meeting Fees</u> | <u>*Other Expenses</u> | <u>Total</u> | <u>Grand Total</u> |
|------------------------|-----------------------------|---------------|---------------------|------------------------|--------------|--------------------|
| HOEFT, JANET SAYRE | | | | | | |
| | 1 JEFFERSON CO LIBRARY CNCL | | 55.00 | 24.20 | 79.20 | |
| | 1 ZONING & PLANNING COMM | | 55.00 | 11.54 | 66.54 | |
| | 7 ZONING/BD OF ADJ | | 410.00 | 78.68 | 488.68 | |
| | | | | | | 634.42 |
| HOLTERMAN, DAPHNE | | | | | | |
| | 1 COUNTY BOARD | | 55.00 | 13.20 | 68.20 | |
| | 9 FARMLAND PRESERVATION COM | | 495.00 | 118.80 | 613.80 | |
| | | | | | | 682.00 |
| HUTCHINGS, ANNA | | | | | | |
| | 6 COUNTY BOARD OF HEALTH | | 330.00 | 39.60 | 369.60 | |
| | | | | | | 369.60 |
| HYNEK, PAUL | | | | | | |
| | 3 ZONING/BD OF ADJ | | 190.00 | 42.15 | 232.15 | |
| | | | | | | 232.15 |
| KAMINSKI, KEVIN | | | | | | |
| | 2 TRAFFIC SAFETY COMMISSION | | 110.00 | 8.25 | 118.25 | |
| | | | | | | 118.25 |
| KANNENBERG, RITA | | | | | | |
| | 0 NUTRITION | | | 48.40 | 48.40 | |
| | | | | | | 48.40 |
| KEISER, DOUGLAS | | | | | | |
| | 1 JEFFERSON CO LIBRARY CNCL | | 55.00 | 15.40 | 70.40 | |
| | | | | | | 70.40 |
| LAWSON, VIRGENE | | | | | | |
| | 0 AGING & DIS RESOURCE CENT | | | 148.50 | 148.50 | |
| | | | | | | 148.50 |
| MACASKILL, TOWERS GAIL | | | | | | |
| | 5 COUNTY BOARD | 330.00 | 275.00 | 77.00 | 682.00 | |
| | 2 ECONOMIC DEVELOPMENT CONS | | 110.00 | 36.30 | 146.30 | |
| | 2 HUMAN SERVICES BOARD | | 110.00 | 35.20 | 145.20 | |
| | | | | | | 973.50 |
| MC CLEERY, CAROLYN | | | | | | |
| | 0 NUTRITION | | | 3.85 | 3.85 | |
| | | | | | | 3.85 |

* Other Expense include mileage, parking, meals and registration fees

Wednesday, April 14,

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| <u>Name</u> | <u>Committee</u> | <u>Salary</u> | <u>Meeting Fees</u> | <u>*Other Expenses</u> | <u>Total</u> | <u>Grand Total</u> |
|-------------------|-----------------------------|---------------|---------------------|------------------------|--------------|--------------------|
| MC KENZIE, JOHN | | | | | | |
| | 7 HS PERSONNEL & FINANCE | | 385.00 | 53.90 | 438.90 | |
| | 14 HUMAN SERVICES BOARD | | 770.00 | 107.80 | 877.80 | |
| | 1 SEMINAR/CONVENTION | | 80.00 | 0.00 | 80.00 | |
| | | | | | | 1,396.70 |
| MEIER, RICHARD | | | | | | |
| | 7 COUNTRYSIDE - BRD OF TRUS | | 385.00 | 46.20 | 431.20 | |
| | | | | | | 431.20 |
| MELOY, STEVE | | | | | | |
| | 6 SHERIFF'S CIVIL SERVICE | | 330.00 | 39.60 | 369.60 | |
| | | | | | | 369.60 |
| MITCHELL, RANDY | | | | | | |
| | 2 ZONING/BD OF ADJ | | 110.00 | 38.30 | 148.30 | |
| | | | | | | 148.30 |
| MORAN, MARIAN | | | | | | |
| | 0 AGING & DIS RESOURCE CENT | | | 115.50 | 115.50 | |
| | | | | | | 115.50 |
| MULLENAX, MICHAEL | | | | | | |
| | 0 AGING & DIS RESOURCE CENT | | | 148.50 | 148.50 | |
| | | | | | | 148.50 |
| NATROP, BARBARA | | | | | | |
| | 0 NUTRITION | | | 72.60 | 72.60 | |
| | | | | | | 72.60 |
| NEUPERT, JOHN | | | | | | |
| | 2 SHERIFF'S CIVIL SERVICE | | 110.00 | 22.00 | 132.00 | |
| | 1 TRAFFIC SAFETY COMMISSION | | 55.00 | 11.00 | 66.00 | |
| | | | | | | 198.00 |
| PINNOW, JUDY | | | | | | |
| | 0 NUTRITION | | | 0.00 | 0.00 | |
| | | | | | | 0.00 |
| POWERS, MARTIN | | | | | | |
| | 7 HS PERSONNEL & FINANCE | | 385.00 | 23.10 | 408.10 | |
| | 15 HUMAN SERVICES BOARD | | 825.00 | 49.50 | 874.50 | |
| | | | | | | 1,282.60 |
| REMMEL, AUDREY | | | | | | |
| | 0 NUTRITION | | | 39.60 | 39.60 | |
| | | | | | | 39.60 |

* Other Expense include mileage, parking, meals and registration fees

Wednesday, April 14,

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| <u>Name</u> | <u>Committee</u> | <u>Salary</u> | <u>Meeting Fees</u> | <u>*Other Expenses</u> | <u>Total</u> | <u>Grand Total</u> |
|---------------------------|------------------------------|---------------|---------------------|------------------------|--------------|--------------------|
| SCHROEDER, PHIL | 2 TRAFFIC SAFETY COMMISSION | | 110.00 | 22.00 | 132.00 | 132.00 |
| SCHULTZ, JAMES | 6 HS PERSONNEL & FINANCE | | 330.00 | 99.00 | 429.00 | |
| | 12 HUMAN SERVICES BOARD | | 660.00 | 165.00 | 825.00 | 1,254.00 |
| SHORT, JOHN | 6 SHERIFF'S CIVIL SERVICE | | 330.00 | 66.00 | 396.00 | 396.00 |
| SPANGLER, CHRISTINE | 6 SHERIFF'S CIVIL SERVICE | | 330.00 | 66.00 | 396.00 | 396.00 |
| STEBPKE, MARYANN | 0 AGING & DIS RESOURCE CENT | | | 79.20 | 79.20 | 79.20 |
| STOFFEL, ELIZABETH | 1 JEFFERSON CO LIBRARY CNCL | | 55.00 | 10.45 | 65.45 | 65.45 |
| VAN LIESHOUT, BARBARA | 10 COUNTRYSIDE - BRD OF TRUS | | 550.00 | 0.00 | 550.00 | 550.00 |
| VANACKER, SHARON | 0 AGING & DIS RESOURCE CENT | | | 128.70 | 128.70 | 128.70 |
| WEIS, DALE | 1 ZONING & PLANNING COMM | | 55.00 | 13.50 | 68.50 | |
| | 4 ZONING/BD OF ADJ | | 220.00 | 55.54 | 275.54 | 344.04 |
| WILLIAMS, DONALD | 4 COUNTY BOARD OF HEALTH | | 220.00 | 26.40 | 246.40 | 246.40 |
| Non Board Members' Totals | | 203 | 330.00 | 11,265.00 | 2,892.84 | 14,487.84 |
| Grand Totals | | 1887 | 25,052.50 | 107,287.82 | 22,364.20 | 154,704.52 |

* Other Expense include mileage, parking, meals and registration fees

Wednesday, April 14,

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Jefferson County
Meeting Fee Recap
Calendar Year 2009

| Meeting Count | Calendar Year | Salary | Meeting Fee | Other | Total | Inc (Dec) Prior Year |
|------------------|------------------|-----------|----------------|-----------|------------|-------------------------|
| 1,886 | 2009 | 25,052.50 | 104,675.00 | 22,364.20 | 152,091.70 | -5.7% |
| 2,014 | 2008 | 25,135.00 | 110,355.00 | 25,864.37 | 161,354.37 | 0.8% |
| | 2007 | 25,520.00 | 110,955.00 | 23,666.67 | 160,141.67 | 4.9% |
| | 2006 | 25,122.50 | 106,175.00 | 21,312.23 | 152,609.73 | -13.9% |
| | 2005 | 24,000.00 | 128,280.01 | 24,875.48 | 177,155.49 | 2.0% |
| | 2004 | 23,817.00 | 127,490.00 | 22,399.23 | 173,706.23 | 12.0% |
| | 2003 | 23,700.00 | 111,875.00 | 19,520.85 | 155,095.85 | |

RESOLUTION NO. 2010-_____**Resolution designating a Recovery Zone for purposes of the issuance of
Recovery Zone Economic Development Bonds and
Recovery Zone Facility Bonds**

WHEREAS, Jefferson County (the "County") is a body corporate having powers that can only be exercised by the County Board of Supervisors (the "Board") or in pursuance of a resolution adopted or ordinance enacted by the Board, and

WHEREAS, the American Recovery and Reinvestment Act of 2009, Public Law No. 111-5, created Sections 1400U-1, 1400U-2, and 1400U-3 of the Internal Revenue Code of 1986, as amended (the "Code"), which authorize the issuance of recovery zone economic development bonds and recovery zone facility bonds, and

WHEREAS, the proceeds of a recovery zone economic development bond are required to be used for expenditures for purposes of promoting development or other economic activity in a recovery zone, and

WHEREAS, the proceeds of a recovery zone facility bond are required to be used for property used in a recovery zone in the active conduct of a business in such recovery zone, and

WHEREAS, Section 1400U-1(b) of the Code provides that the term "recovery zone" means, among other things, "any area designated by the issuer as having significant poverty, unemployment, rate of home foreclosures, or general distress", and

WHEREAS, it is necessary and convenient that the Board designate an area as a recovery zone,

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of Jefferson County, Wisconsin, as follows:

1. The Board hereby finds and determines that an area comprising all the territory of the County is adversely affected by significant poverty, unemployment, rate of home foreclosure, or general distress.

2. The Board hereby designates such area as having significant poverty, unemployment, rate of home foreclosures, or general distress, and for that reason the area is a recovery zone for purposes of Sections 1400U-1, 1400U-2, and 1400U-3 of the Code.

3. The appropriate officers of the County are authorized and directed to take all actions necessary or convenient to facilitate the issuance of recovery zone economic development bonds by the County or the issuance of recovery zone facility bonds by the County or any other eligible issuer with respect to property used in the area designated by the County as a recovery zone.

4. This resolution shall be effective immediately upon its passage.

Fiscal Note: There is no immediate fiscal impact. The resolution authorizes the Board to issue Recovery Zone Bonds for the balance of 2010 if it is advantageous to do so. Additional Board action would be required to approve issuance of any Recovery Zone Bonds.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Requested by
Administration & Rules Committee

04-20-10

Philip C. Ristow: 03-31-10

MEMORANDUM

TO: County Executives and Administrators
County Board Chairs
County Clerks

FROM: Liz Stephens, Legislative Associate
Wisconsin Counties Association

DATE: February 22, 2010

RE: Designating a County as a "Recovery Zone"

The American Recovery & Reinvestment Act (ARRA) authorized the distribution of approximately \$238 million in Recovery Zone Facility bonding (RZFB) authority to all of Wisconsin's 72 counties. These bonds offer an attractive economic development vehicle for counties to facilitate access to capital for private businesses, especially because many of the restrictions typically associated with tax-exempt financing have been waived. Counties' authority to issue these bonds will expire at the end of 2010 making the timeframe for utilization extremely condensed.

Attached to this email you will find a draft resolution designating a county as a "recovery zone" as well as a brief explanatory memorandum from Foley & Lardner Law Firm. The Wisconsin Counties Association encourages you to consider adopting the resolution even if your county has not yet identified a qualifying project for a number of reasons, including:

- Under RZFB issuance requirements, a resolution designating a geographic area as a "recovery zone" *must* be adopted prior to issuing RZFBs.
- Adopting a resolution now ensures that a project can move forward expeditiously as required by the RZFB timelines.
- Beginning at the moment of adoption of a resolution, certain business expenses may qualify for reimbursement under RZFB even if that business has not yet been identified by the county as a potential recipient of RZFBs.

Should you have questions related to this topic or draft resolution, please contact Liz Stephens at (608) 663-7123 or stephens@wicounties.org.

MEMORANDUM

CLIENT-MATTER NUMBER
999100-0401

TO: Wisconsin Counties Association

FROM: Reed Groethe

CC: Marc J. Marotta
David B. Ryan

DATE: February 18, 2010

RE: Resolution Designating a Recovery Zone

At your request, we have prepared a form of resolution that could be used by a Wisconsin county to designate an area as a recovery zone, an action that is needed in connection with the issuance of recovery zone bonds.

Types of Recovery Zone Bonds

There are two types of recovery zone bonds. One, called a recovery zone economic development bond, is a governmental purpose bond. The other, called a recovery zone facility bond, is a private activity bond—for which the user of the bond-financed property is a nongovernmental conduit borrower.

Area to be Designated

The resolution as drafted designates the entire territory of the county as a recovery zone, in the expectation that in most cases the county board of supervisors will find that one or more of the conditions that factually support the designation of a recovery zone apply throughout the county. In providing guidance concerning recovery zone bonds, the Internal Revenue Service said that a county “may make these designations of recovery zones in any reasonable manner as it shall determine in good faith in its discretion.” If the county board of supervisors finds that the conditions apply only to a smaller area, then it would be appropriate to designate the smaller area as a recovery zone.

Benefit of Making a Designation

It is desirable for a county board of supervisors to act promptly to designate a recovery zone, because the only costs that can be paid with proceeds of recovery zone facility bonds are those that are incurred after the designation of the recovery zone takes effect. There is no cost or penalty to the county to making such a designation, even if no bonds are ever issued with respect to the recovery zone.

Deadline for Bond Issuance

Any recovery zone bond must be issued by December 31, 2010.

Recovery Zone Economic Development Bonds

With respect to a recovery zone economic development bond, a refundable credit is paid to the county in the amount of 45 percent of the interest payable on the bonds (rather than 35 percent, as is the case with the usual Build America Bonds).

A recovery zone economic development bond must be designated as such by the issuer, it must be a Build America Bond, and with certain exceptions, the proceeds must be spent for purposes of promoting development or other economic activity in a recovery zone. Those expenditures could include (1) capital expenditures paid or incurred with respect to property located in the recovery zone, (2) expenditures for public infrastructure and construction of public facilities, or (3) expenditures for job training and educational programs.

Recovery Zone Facility Bonds

With respect to a recovery zone facility bond, interest on the bond is excludable from gross income.

A recovery zone facility bond must be designated as such by the issuer, and 95 percent of the proceeds must be used for depreciable-type property that is constructed, reconstructed, renovated, or acquired after the date on which the designation of the recovery zone takes effect. The original use of the property must commence with the conduit borrower, and the property must be located in the recovery zone and used in the active conduct of the conduit borrower's business in the recovery zone. Nearly any trade or business is a qualified business. The exceptions are (1) the rental to others of residential real property or (2) any private or commercial golf course, country club, massage parlor, hot tub facility, suntan facility, racetrack or other facility used for gambling, or any store the principal business of which is the sale of alcoholic beverages for consumption off premises.

Resolution approving horse stall bids

WHEREAS, the Fair Park Committee received bids through April 6, 2010, for the purchase of 46 horse stalls, and

WHEREAS, the following bids were received:

| | |
|--|----------|
| Oilfield Shelters Inc. 1380 S. Bebe Wichita, KS 76209 | \$38,112 |
| Triton Barn Systems 4360 Western Center Blvd. Fort Worth, TX 76137 | \$29,480 |
| Lafayette Tent and Awning 125 South 5 th Street Lafayette, IN 47901 | \$32,427 |

AND, WHEREAS, the Fair Park Committee recommends accepting the low bid of Triton Barn Systems in the amount of \$29,480,

NOW, THEREFORE, BE IT RESOLVED that the Fair Park Director is authorized to contract for 46 horse stalls from Triton Barn Systems for the amount of \$29,480, and the 2010 budget shall be amended as set forth below.

Fiscal Note: \$18,480 was carried over from 2009 to 2010 for this purpose. There is a \$3,000 balance of funds unexpended in the capital equipment account. The remaining \$8,000 necessary for the purchase is anticipated revenue from rental of the stalls for two horse shows in 2010.

Explanation: The budget transfers shall be as follows:

| | <u>FROM</u> | <u>TO</u> |
|--|-------------|----------------------------------|
| 6901.482013 Stall rental | (8,000.00) | |
| 6901.594810 Capital equipment | (3,000.00) | |
| 6901.594829 Capital improvements – other | | \$11,000.00 budget transfers |
| | | <u>18,480.00</u> carried forward |
| | | \$29,480.00 |

As a budget amendment, 20 votes are necessary for passage.

AYES _____
 NOES _____
 ABSTAIN _____
 ABSENT _____

Requested by
 Fair Park Committee

04-20-10

Philip Ristow: 04-12-10; 04-14-10

ORDINANCE NO. 2010-_____

Ordinance establishing Child Support Agency fees

WHEREAS, the Jefferson County Child Support Agency provides federally funded child support enforcement services under a program known as IV-D as well as providing similar services in unfunded non-IV-D cases, and

WHEREAS, enrolling non-IV-D clients in the IV-D program would generate additional federal funding for work done on those cases, and

WHEREAS, non-IV-D clients are not currently charged fees for certain services, which fees, if charged, would offset the Agency's costs as well as provide clients an incentive to enroll in the IV-D program, and

WHEREAS, the Child Support Agency Director and the Finance Committee recommend adoption of the following fees applicable to the non-IV-D cases,

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Child Support Agency fees.

- (a) Process income withholding request (including unemployment) \$35 per request
- (b) Perform account reconciliation (affidavit or certification) \$35 per year
- (c) Reconciliation of percentage expressed obligation \$35 per year

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: It is estimated that the proposed fee schedule will result in about \$2,000 - \$4,000 annual net gain in the Child Support Agency between fees charged and additional funding.

AYES _____
 NOES _____
 ABSTAIN _____
 ABSENT _____

Requested by
 Finance Committee

04-20-10

Philip C. Ristow: 04-14-10

Item 17b

RESOLUTION NO. 2010-_____

Resolution disallowing the claim of Arthur Piepenbrink

WHEREAS, on March 2, 2010, Jefferson County received a claim from Arthur Piepenbrink in the amount of \$484.35 for damage done to his motor vehicle on January 29, 2010, said damages allegedly the result, in part, of negligence of the Jefferson County Highway Department, its agents, officials, officers or employees, when trimming trees on Highway 19 east of Engelhart Road, and

WHEREAS, the County's insurer recommends disallowance of the claim, on the basis that the County has no liability for this claim,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of said disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Requested by
Finance Committee

04-20-10

Philip C. Ristow: 04-12-10

Resolution 2010-_____**Resolution transferring funds to offset additional Human Services deficit for 2009**

WHEREAS the Jefferson County Board of Supervisors modified the 2009 budget at its March 2010 meeting for all departments that had an operating deficit, and

WHEREAS subsequent to that meeting, fiscal staff at Human Services was reconciling their accounting records with the State of Wisconsin's accounting records as well as gathering information for the independent auditors for the annual audit, and

WHEREAS the fiscal staff at Human Services discovered four (4) additional adjustments were needed to balance the 2009 budget to fund a deficit of an additional \$293,454, and

WHEREAS the County's Fund Balance Policy as well as General Accepted Accounting Standards (GAAP) requires that \$293,454 be transferred from the General Fund to the Human Services Fund to offset this additional operating deficit for 2009,

NOW, THEREFORE BE IT RESOLVED that the 2009 budget shall be amended to transfer \$293,454 from the General Fund to the Human Services Fund.

Fiscal note: As a budget amendment, this resolution requires twenty (20) affirmative votes for passage. A recap of the net activity, totaling \$293,454, is as follows:

- A. *Return of an advance to the State of Wisconsin for 2008 related to the Medicare waiver program at \$295,735.*
- B. *Under estimation of the payable to the State of Wisconsin for 2009 related to Mendota at \$77,000.*
- C. *Expense from Family Care implementation for 2008 at \$77,136 not recorded.*
- D. *Over estimation of the payable to the State of Wisconsin related to the WIMCR program for 2009 at (\$156,417).*

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Requested by
Finance Committee

4/20/10

David P. Ehlinger: 4/6/10
David P. Ehlinger and Philip C. Ristow: 4/7/10

Item 18a

RESOLUTION NO. 2010-_____

Authorize purchasing three 2010 tractors/mowers

WHEREAS, the Jefferson County Highway Committee was authorized by the Jefferson County Board of Supervisors to receive bids on various equipment, and

WHEREAS, bids were solicited for three (3) new 2010 John Deere tractors with side and rear mowers, and

WHEREAS, the bids were opened by the Jefferson County Highway Department staff on April 7, 2010, with the following results,

Tractors/Mowers

| | |
|-----------------------------|--|
| Dealer: | Mid-State Equipment [Watertown] |
| Models: | John Deere 6330, Diamond Mowers |
| Buyback Price (3 units): | \$64,023.00 |
| Net Bid (3 units w/trades): | <u>\$102,507.00</u> |

| | |
|-----------------------------|----------------------------------|
| Dealer: | Proven Power [Burlington] |
| Models: | John Deere 6330, Diamond Mowers |
| Buyback Price (3 units): | Did not provide |
| Net Bid (3 units w/trades): | <u>\$98,710.02</u> |

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department, based on the bid prices, service location and potential buy back of tractors, is authorized to purchase three (3) new 2010 tractors with side and rear mowers from Mid-State Equipment from Watertown, Wisconsin, at the net bid price of \$102,507.00.

Fiscal Note: All bids were reviewed by Highway Department staff with the Highway Committee. The review included looking at service locations, potential buy back prices, and trade values. Funds for the equipment purchases come from the Highway Department Equipment Operations Cost Center 53241.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____

Requested by
Highway Committee

04-20-10

Bill Kern: 4-14-10

RESOLUTION NO. 2010-_____

Authorize purchasing two asphalt rollers

WHEREAS, the Jefferson County Highway Committee was authorized by the Jefferson County Board of Supervisors to receive bids on various equipment, and

WHEREAS, bids were solicited for two (2) new 2010 asphalt rollers, and

WHEREAS, the bids were opened by the Jefferson County Highway Department staff on April 7, 2010, with the following results,

| | |
|---------------------------------|--------------------------------------|
| Dealer: | Volvo Equipment |
| Models: | Volvo DD90, Volvo DD70 |
| Buyback Price (5 Yrs, 2 units): | \$97,900.00 |
| Net Bid (2 units w/trades): | <u>\$155,800.00</u> |
| Dealer: | Roland Machinery |
| Models: | Hamm 110HV, Hamm 70HV |
| Buyback Price (5 Yrs, 2 units): | \$74,000.00 |
| Net Bid (2 units w/trades): | <u>\$144,045.00</u> |
| Dealer: | Fabco Inc. |
| Models: | Cat CB 54, Cat CB 434 |
| Buyback Price (5 Yrs, 2 units): | \$76,000.00 |
| Net Bid (2 units w/trades): | <u>\$184,464.00</u> |
| Dealer: | Miller-Bradford & Risberg |
| Models: | Bomag BW266, Bomag BW141 |
| Buyback Price (5 Yrs, 2 units): | \$104,000.00 |
| Net Bid (2 units w/trades): | <u>\$195,576.00</u> |

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department, based on the bid prices and potential buy back of rollers, is authorized to purchase two (2) new 2010 asphalt rollers from Volvo Equipment from Milwaukee, Wisconsin, at the net bid price of \$155,800.00.

Fiscal Note: Funds for the equipment purchases come from the Highway Department Equipment Operations Cost Center 53241.

AYES _____
 NOES _____
 ABSTAIN _____
 ABSENT _____

Requested by
 Highway Committee

04-20-10

Bill Kern: 4-14-10

Item 18c

RESOLUTION NO. 2010-_____

Resolution approving 2010 asphalt pulverizing and milling vendor prices

WHEREAS, the Jefferson County Highway Committee was authorized to receive bids on full depth pulverizing and milling needed in 2010, and

WHEREAS, such bids were received and opened on March 25, 2010, with the following results:

| <u>Company</u> | <u>Full Depth Pulverizing</u> |
|---------------------------------------|--|
| Payne & Dolan, Waukesha, WI | \$0.3050 per sq. yd. |
| Tri-County Paving, Inc., DeForest, WI | \$0.3400 per sq. yd. |
| WK Construction, Middleton, WI | \$0.3800 per sq. yd. |
| Pavement Maintenance, Menomonee Falls | \$0.3380 per sq. yd. |
| The Kraemer Company, Plain, WI | \$0.3180 per sq. yd. |
| <u>Company</u> | <u>Milling</u> |
| Payne & Dolan Waukesha, WI | \$0.84 per sq. yd. @ 1 inch depth \$0.88 per sq. yd. @ 2 inch depth \$0.94 per sq. yd. @ 3 inch depth \$0.99 per sq. yd. @ 4 inch depth |
| WK Construction Middleton, WI | \$1.48 per sq. yd. @ 1 inch depth \$1.52 per sq. yd. @ 2 inch depth \$1.71 per sq. yd. @ 3 inch depth \$1.89 per sq. yd. @ 4 inch depth |
| Pavement Maintenance | \$1.20 per sq. yd. @ 1 inch depth \$1.50 per sq. yd. @ 2 inch depth \$1.70 per sq. yd. @ 3 inch depth \$1.85 per sq. yd. @ 4 inch depth |
| The Kraemer Company | \$0.92 per sq. yd. @ 1 inch depth \$0.99 per sq. yd. @ 2 inch depth \$1.08 per sq. yd. @ 3 inch depth \$1.17 per sq. yd. @ 4 inch depth |

NOW, THEREFORE BE IT RESOLVED, that the Jefferson County Highway is authorized to accept the 2010 seasonal quotes from the above vendors to complete asphalt

pulverizing and milling projects in the 2010 construction season, using the lowest cost bidder available for each project.

Fiscal Note: The money to come from the Highway Maintenance Account 53311 and the Highway Construction Account 53312.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____

Requested by
Highway Committee

04-20-10

Bill Kern: 4-14-10

Item 18d

RESOLUTION NO. 2010-_____

Resolution approving 2010 seal coat oil vendor prices

WHEREAS, the Jefferson County Highway Committee was authorized to receive bids on bituminous asphalt products needed in 2010, and

WHEREAS, such bids were received and opened on March 25, 2010, with the following results:

| <u>Company</u> | <u>Type of Asphalt (emulsion)</u> | <u>Bid Price</u> |
|----------------------------------|-----------------------------------|---------------------|
| Henry G. Meigs, Inc., Portage WI | CRS-2 (Applied) | \$2.0635 per gallon |
| | CRS-2 (Product) | \$1.9435 per gallon |
| | HFRS-2 (Applied) | \$2.0635 per gallon |
| | HFRS-2 (Product) | \$1.9435 per gallon |
| | HFRS-2P (Applied) | \$2.3635 per gallon |
| | HFRS-2P (Product) | \$2.2435 per gallon |
| | CSS-1 (Transport) | \$2.0010 per gallon |
| | CSS-1 (FOB Ship Pt.) | \$1.8500 per gallon |

Flint Hills Resources, Stevens Point, WI No Bid

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to accept the 2010 seasonal quotes from Henry G. Meigs, Inc. for asphalt oil products to be used in seal coat operations.

Fiscal Note: The funds to come from the Highway Maintenance Account 53311 and the Highway Construction Account 53312.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____

Requested by
Highway Committee

04-20-10

Bill Kern: 4-14-10

RESOLUTION NO. 2010-_____

Resolution approving 2010 Local Road Improvement Program asphalt bids

WHEREAS, the Jefferson County Highway Committee was authorized to receive bids on pre-mixed asphalt (E-3) products needed in 2010, and

WHEREAS, such bids were received and opened on March 25, 2010, with the following results:

| <u>Company</u> | <u>Bid Prices (E3, PG64-22 Asphalt)</u> |
|-------------------------|--|
| Wolf Paving | \$35.00 per ton, \$38.75 per ton [Surface, Binder] |
| Frank Brother, Inc. | \$44.00 per ton, \$44.00 per ton [Surface, Binder] |
| Payne & Dolan, Inc. | \$39.70 per ton, \$42.90 per ton [Surface, Binder] |
| B.R. Amons & Sons, Inc. | \$40.00 per ton, \$45.00 per ton [Surface, Binder] |

NOW, THEREFORE, BE IT RESOLVED the asphalt bids for the Local Road Improvement Projects for Jefferson County (CTH F, CTH CI – Village Line Road), the Village of Sullivan (Bakertown Road, Grove Street) and the Town of Concord (Elm Drive, Allen Road, and Woody Lane) are awarded to Wolf Paving from Oconomowoc, Wisconsin, at \$35.00 per ton for asphalt binder and \$38.75 ton for asphalt surface.

Fiscal Note: The Wisconsin Department of Transportation requires asphalt purchase projects through the Local Road Improvement Program (LRIP) be awarded to a paving contractor. The funds for asphalt purchases will come from the Highway Maintenance Account 53311 and the Highway Construction Account 53312, and also the Village of Sullivan, and Town of Concord.

AYES _____
 NOES _____
 ABSTAIN _____
 ABSENT _____

Requested by
 Highway Committee

04-20-10

Bill Kern: 4-14-10

RESOLUTION NO. 2010-_____

Resolution approving 2010 pre-mixed asphaltic concrete vendor prices

WHEREAS, the Jefferson County Highway Committee was authorized to receive bids on pre-mixed asphaltic concrete (E-3) products needed in 2010, and

WHEREAS, such bids were received and opened on March 25, 2010, with the following results:

| <u>Company</u> | <u>Bid Price (per ton)</u> | <u>Location</u> |
|-------------------------|----------------------------|-----------------|
| Wolf Paving | \$35.00, \$38.75 PG64-22 | Delafield |
| Oconomowoc, WI | \$36.00, \$40.20 PG58-28 | Delafield |
| Frank Bros, Inc. | \$44.00, \$44.00 PG64-22 | Milton |
| Janesville, WI | \$47.50, \$47.50 PG58-28 | Milton |
| Payne & Dolan, Inc. | \$39.70, \$42.90 PG64-22 | Hustiford |
| Waukesha, WI | \$40.60, \$43.80 PG58-28 | Hustiford |
| B.R. Amons & Sons, Inc. | \$40.00, \$45.00 PG64-22 | Cambridge |
| Elkhorn, WI | \$42.00, \$47.00 PG58-28 | Cambridge |

NOW THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase pre-mixed asphaltic concrete (E-3) products from any of the above vendors, taking into consideration the total price including trucking and the plant availability.

Fiscal Note: The funds to come from the Highway Maintenance Account 53311 and the Highway Construction Account 53312.

AYES _____
 NOES _____
 ABSTAIN _____
 ABSENT _____

Requested by
 Highway Committee

04-20-10

Bill Kern: 4-14-10

ORDINANCE NO. 2010-_____

Personnel Ordinance amendment to comply with Federal regulations under the Genetic Information Disclosure Act (GINA)

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0140, Equal Opportunity, of the Personnel Ordinance is amended to comply with new Federal regulations:

HR 0140 **EQUAL OPPORTUNITY.** It is the policy of the County of Jefferson to not discriminate against any employee or applicant for employment because of age, race, sex, creed (religion), color, disability or association with a person with a disability, sexual orientation, marital status or pregnancy, political belief or affiliation, military participation, use or nonuse of lawful products during nonworking hours, national origin, ancestry, arrest record or conviction record (except as authorized by law), genetic information (including improper acquisition of genetic information), or any other characteristic as prohibited by law. The aforesaid provision shall include, but not be limited to, employment, promotion, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training. Notices shall be posted in conspicuous places, available to employees and applicants for employment, setting forth the provisions of the nondiscrimination clause. Jefferson County shall be an "equal opportunity employer" and employees may not be harassed in the workplace based on a protected status nor retaliated against for filing a complaint, for assisting with a complaint, or for opposing discrimination in the workplace. Nothing in this section shall be construed to prevent Jefferson County from exercising its right to determine bona fide occupational qualifications. (Ordinance 2003-44, 3/9/04)

Section 2. This ordinance shall be effective after passage and publication as provided by law.

AYES _____
 NOES _____
 ABSTAIN _____
 ABSENT _____

Requested by
 Human Resources Committee

04-20-10

Terri M. Palm-Kostroski: 04-13-10

RESOLUTION NO. 2010-____

Establishing Clerk of Court's salary for upcoming term

WHEREAS, it is necessary to establish salaries for offices on the November 2010 ballot before June 1, 2010, the date when nomination papers may first be taken out, and

WHEREAS, by law, the salaries established for each year of the term cannot be increased or decreased after June 1, 2010, and

WHEREAS, in order to attract and retain well-qualified people in elected department head positions, attempt to anticipate changes in the rate of inflation over a four-year term, and be responsible with the taxpayers' funds, the Human Resources Committee has reviewed the Clerk of Court's salary paid by thirteen other counties including Chippewa, Columbia, Dodge, Eau Claire, Fond du Lac, Manitowoc, Portage, St. Croix, Sauk, Walworth, Waupaca, Wood and Washington, which averages \$62,536 in 2010, and recommends that the 2011 salary for the Jefferson County Clerk of Court be established at \$62,500; that said amount be increased annually by 1% effective each January 1 in 2012, 2013 and 2014 respectively.

NOW, THEREFORE, BE IT RESOLVED that the recommended salary adjustments for the office of Clerk of Court are hereby approved and shall take effect with the commencement of the term in January 2011.

Fiscal Note: The Clerk of Court's 2009 salary was \$56,884 which has fallen substantially below the average in neighboring and/or comparable sized counties.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Requested by
Human Resources Committee

04-20-10

Philip Ristow: 04-14-10

RESOLUTION NO. 2010-____

Establishing Coroner's salary for upcoming term

WHEREAS, it is necessary to establish salaries for offices on the November 2010 ballot before June 1, 2010, the date when nomination papers may first be taken out, and

WHEREAS, by law, the salaries established for each year of the term cannot be increased or decreased after June 1, 2010, and

WHEREAS, the Coroner's compensation is based in part on salary and in part on per call fees, and

WHEREAS, all Deputy Coroners are paid on the per call basis, which in 2009 is currently \$65 per call, and

WHEREAS, the Human Resources Committee has examined the salaries and fees paid in several comparable counties, (some of which use a medical examiner,) and recommends that the per call fee for the Coroner be established at \$75 per call effective January 1, 2011; that \$75 per call also be paid to the Deputy Coroners effective January 1, 2011; that the salary for the Coroner be increased from the 2010 amount of \$19,196.32 to \$20,375.00 effective January 1, 2011; that the salary be increased to \$20,908.00 effective January 1, 2012, \$21,446.33 in January 1, 2013; and \$21,990.04 in January 1, 2014.

NOW, THEREFORE, BE IT RESOLVED that the recommended salary and per call fee adjustment for the office of Coroner and the per call fee adjustment for the Deputy Coroners are hereby approved and shall take effect with the commencement of the term in January 2011.

Fiscal Note: In 2009, the Coroner's salary and per call fees totaled \$46,894. The 2010 salary is \$968 higher than the 2009 salary.

AYES _____
 NOES _____
 ABSTAIN _____
 ABSENT _____

Requested by
 Human Resources Committee

04-20-10

Philip Ristow: 04-14-10; 04-15-10

RESOLUTION NO. 2010-____

Establishing Sheriff's salary for upcoming term

WHEREAS, it is necessary to establish salaries for offices on the November 2010 ballot before June 1, 2010, the date when nomination papers may first be taken out, and

WHEREAS, by law, the salaries established for each year of the term cannot be increased or decreased after June 1, 2010, and

WHEREAS, in order to attract and retain well-qualified people in elected department head positions, attempt to anticipate changes in the rate of inflation over a four-year term, and be responsible with the taxpayers' funds, the Human Resources Committee has reviewed the Sheriff's salary paid by twelve other counties including Chippewa, Columbia, Dodge, Eau Claire, Fond du Lac, Manitowoc, Portage, St. Croix, Sauk, Walworth, Waupaca and Wood, which averages \$80,180 in 2010, and recommends that the 2011 salary for the Jefferson County Sheriff be established at \$79,800; that said amount be increased annually by 1% effective each January 1 in 2012, 2013 and 2014 respectively.

NOW, THEREFORE, BE IT RESOLVED that the recommended salary adjustments for the office of Sheriff are hereby approved and shall take effect with the commencement of the term in January 2011.

Fiscal Note: The Sheriff's 2009 salary was \$75,165 which has fallen substantially below the average in neighboring and/or comparable sized counties.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Requested by
Human Resources Committee

04-20-10

Philip Ristow: 04-14-10

RESOLUTION NO. 2010-_____

Designation of HIPAA Security and Privacy Officers

WHEREAS, the Health Insurance Portability & Accountability Act (HIPAA) requires the County to maintain policies to protect the privacy of personal health information related to employees' health benefits and electronic billing for services provided by Countryside, Health and Human Services Departments, and

WHEREAS, HIPAA requires the designation of a County Security Officer and a County Privacy Officer, and

WHEREAS, the County's current Security/Privacy Officer, Charlotte Silvers, retired April 16, 2010, and

WHEREAS, Jefferson County's Benefits Administrator Ellen Braatz and Information Technology Manager Roland Welsch deal with these issues of privacy and security on a daily basis,

NOW, THEREFORE, BE IT RESOLVED that Ellen Braatz, Benefits Administrator, is hereby designated Jefferson County's Privacy Officer for purposes of HIPAA compliance.

BE IT FURTHER RESOLVED that Roland Welsch, Information Technology Manager, is designated Jefferson County's Security Officer for purposes of HIPAA compliance.

Fiscal Note: By reassigning these tasks to current employees, about \$85,000 in savings should result from not replacing the outgoing personnel. The situation will be monitored to determine if additional staff may be needed in the future to manage the reassigned workload.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Requested by
Human Resources Committee

04-20-10

Philip Ristow: 04-12-10

RESOLUTION NO. 2010-_____

Resolution creating one full-time Public Health Program Manager position and eliminating one vacant full-time Office Manager position

WHEREAS, the Health Department Director recommends creation of one (1), full-time Public Health Program Manager position and elimination of one (1), full-time Office Manager position, currently vacant, and

WHEREAS, the accounting functions currently performed by the Office Manager will be absorbed by the current clerical staff positions of Billing Specialist and Public Health Program Assistant, and

WHEREAS, the remaining duties of the Office Manager will be assigned to the new Public Health Program Manager, and

WHEREAS, due to budget constraints, the Public Health Program Manager position was not filled in May, 2009, when the incumbent retired, and was later eliminated in the 2010 budget, and

WHEREAS, a professional management nursing position is needed to be available in the Director's absence, in addition to providing the technical guidance to staff nurses that can only be authorized by someone with a nursing or medical education and experience, and

WHEREAS, after due consideration, the Human Resources Committee recommends the changes proposed by the Health Department Director.

NOW, THEREFORE, BE IT RESOLVED that the 2010 County Budget setting forth position allocations at the Health Department be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

Fiscal Note: The additional cost for the Public Health Program Manager position is \$14,124. The necessary additional funds are currently available through ARRA (Stimulus) Immunization Funding, Public Health Emergency Response funding and Public Health Preparedness Consortium; therefore, no additional funds are required in 2010. As a budget amendment, 20 affirmative votes are required for passage.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____

Requested by
Human Resources Committee

04-20-10

Terri M. Palm-Kostroski: 04-13-10

RESOLUTION NO. 2010-_____

**Supporting SB-430 allowing municipal employers to change
health care coverage plan provides**

WHEREAS, Jefferson County dutifully bargains with all of its represented employees the wages, hours, and conditions of employment, in good faith, and

WHEREAS, the cost of providing health benefits to municipal employees is significant, and

WHEREAS, the flexibility in the choice in health insurance plans is one method of controlling the cost of health insurance benefits, and

WHEREAS, Senate Bill 430 prohibits bargaining over the selection of a health care coverage plan if the employer offers to enroll its employees in a plan provided to local government employers by the Group Insurance Board or in a plan that is substantially similar to the plan offered by the Group Insurance Board, and

WHEREAS, Senate Bill 430 provides that any municipal employer may unilaterally change health insurance plans if the providers are the same or cost savings will result from the change in coverage, and

WHEREAS, Senate Bill 430 will provide local government units with greater control of employee fringe benefit costs, and

WHEREAS, Senate Bill 430 charges the Office of the Commissioner of Insurance to promulgate rules that define standard health insurance plan benefits that will be used to determine if a plan is substantially similar.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors, strongly supports Senate Bill 430, and

BE IT FURTHER RESOLVED by the Jefferson County Board of Supervisors that the County Clerk shall forward a copy of this resolution to the Governor of the State of Wisconsin, Jefferson County's legislative representatives, and to the Wisconsin Counties Association.

Fiscal Note: No impact.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____

Requested by
Human Resources Committee

04-20-10

Philip C. Ristow: 04-14-10

RESOLUTION NO. 2010-__

**Resolution proclaiming the month of April 2010 as
Child Abuse and Neglect Prevention Month**

WHEREAS, child abuse and neglect is a complex and ongoing problem in our society, affecting many children in Jefferson County, and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect, and

WHEREAS, it is the responsibility of every adult who comes in contact with a child to protect that child's inalienable right to a safe and nurturing childhood, and

WHEREAS, Jefferson County has many dedicated individuals and organizations who work daily to counter the problem of child maltreatment and to help parents obtain the assistance they need, and

WHEREAS, our communities are stronger when all citizens become aware of child maltreatment prevention and become involved in supporting parents to raise their children in a safe and nurturing environment, and

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community, and

WHEREAS, the Human Services Board, at its February 23, 2010, meeting, unanimously approved a motion recommending the County Board of Supervisors adopt this resolution,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims the month of April 2010 to be Child Abuse and Neglect Prevention Month.

Fiscal Note: Adoption of this resolution will not have any fiscal impact to the County, other than the expenditure of staff time. Promotion materials will be funded by outside private donations.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Resolution Requested by
Human Services Board

04-20-10

Supervisor Jim Mode: 02-23-10

RESOLUTION NO. 2010-_____

Resolution proclaiming May 13 as Law Enforcement Day in Jefferson County

WHEREAS, each year Congress and the President of the United States designate May 15th as Peace Officers' Memorial Day and the week containing May 15th as National Police Week, and

WHEREAS, the members of the law enforcement agencies of Jefferson County play an essential role in safeguarding the rights and freedoms of the citizens of Jefferson County, and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement officers, and that members of our law enforcement agencies recognize their duty to serve the people by safeguarding life and property, by protecting citizens against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

WHEREAS, the Jefferson County Board calls upon all citizens of Jefferson County and upon all patriotic, civic and educational organizations to observe the week of May 9-15, 2010, as National Police Week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens, and

WHEREAS, the men and women of our law enforcement community unceasingly provide a vital public service, and

WHEREAS, the Board calls upon all citizens of Jefferson County to observe Thursday, May 13, 2010, as Peace Officers' Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty; and let us recognize and pay respect to the survivors of our fallen heroes.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board proclaims May 13th Law Enforcement Day in Jefferson County.

| | |
|---------|-------|
| AYES | _____ |
| NOES | _____ |
| ABSTAIN | _____ |
| ABSENT | _____ |

Requested by
Law Enforcement Committee

04-20-10

Paul Milbrath: 03-19-10

Item 22a

**TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:**

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of the following individual as member of the:

Board of Health

- a. John McKenzie, Fort Atkinson WI, to the Board of Health, for a three year term expiring May, 2013.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Gary Petre

From: Sharon Schmeling
Sent: Thursday, April 08, 2010 9:13 AM
To: Gary Petre
Subject: FW: Truancy Committee

-----Original Message-----

From: Michael Swartz [mailto:swartzm@jefferson.k12.wi.us]
 Sent: Friday, March 05, 2010 2:41 PM
 To: Sharon Schmeling
 Subject: Truancy Committee

Sharon,

Updated Wisconsin School Laws, 118.162, states "At least once every 4 years, in each county, the school district administrators of the school district which contains the county seat designated under s. 59.05, or his or her designee, shall convene a committee to review and make recommendations to the school boards of all of the school districts in the county on revisions to the school districts' truancy plans under sub. (4m). The committee shall consist of the following members:

- (a)
 - (b)
 - (c)
 - (d)
 - (e)
 - (f)
 - (g)
 - (h)
 - (i)
- (j) A parent of a pupil enrolled in a private school, who resides in a school district in the county, designated by the county board.
- (k) A parent of a pupil enrolled in a public school, who resides in a school district in the county, designated by the county board.
- (L) A parent of a pupil enrolled in a home-based private educational program, who resides in a school district in the county, designated by the county board."

As you can see from the above, I need the names and contact information of the three people appointed to the Truancy Committee by the county board. Our meeting will be on Friday, May 14, 8:00 a.m. The sooner you can get me these names the earlier I will be able to notify the individuals of our meeting date and forward any other information they may need.

Thank you.

Mike Swartz

Michael Swartz, Superintendent
 School District of Jefferson